

Grant Modification / Notice of Award

U.S. DEPARTMENT OF LABOR / EMPLOYMENT AND TRAINING ADMINISTRATION

GRANT MODIFICATION		No. 4	PROJECT: WIOA National Dislocated Worker Grants	Project No.
GRANT NUMBER: EM-30114-16-60-A-12	EIN: 364706134	EFFECTIVE DATE: 07/23/2018	PAGE 1	
GRANTEE: FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY THE CALDWELL BUILDING 107 EAST MADISON STREET, MSC G-229 TALLAHASSEE, FLORIDA 32399-4134		ISSUED BY U.S. DEPARTMENT OF LABOR / ETA DIVISION OF FEDERAL ASSISTANCE 200 CONSTITUTION AVENUE NW - ROOM N-4716 WASHINGTON, DC 20210		

Action:

The Recipient's modification request of June 11,2018 for incremental National Dislocated Worker Grant funds is approved for \$1,490,408.

To extend the period of performance from September 30, 2018 to September 30, 2019.


To amend the statement of work in accordance with pages 41-62 of this document.

Special Conditions of Award: N/A

YEAR / CFDA PROGRAM ACCOUNT ID	Mod 0-3 CURRENT LEVEL	Mod 4 MODIFICATION	NEW LEVEL	PMS DOC #
FY 17 / 17.277 WIOA DIS WKRS NAT RES - EMERGENCY (ADVANCE) <small>16 -1630-2017-0501741717BD201701740003175DW093A0000AOWI00AOWI00-AG0200-410023-ETA-DEFAULT TASK-</small>	\$5,545,203.00	\$0.00	\$5,545,203.00	EM301145W0
FY 18 / 17.277 WIOA DIS WKRS NAT RES - EMERGENCY (ADVANCE) <small>17 -1630-2018-0501741818BD201801740003185DW093A0000AOWI00AOWI00-AG0200-410023-ETA-DEFAULT TASK-</small>	\$0.00	\$1,490,408.00	\$1,490,408.00	EM30114AG0
TOTAL FUND AVAILABILITY	\$5,545,203.00	\$1,490,408.00	\$7,035,611.00	

Except as modified, all terms and conditions of said grant /agreement remain unchanged and in full effect.

Approved
by



Lynn Fraga

Grant Officer

Date Signed **07/24/2018**

Disaster Recovery National Dislocated Worker Grant
Federal Award Terms
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1. Order of Precedence

In the event of any inconsistency between the terms and conditions of this Notice of Award and other requirements, the following order of precedence shall apply:

- I. Workforce Innovation and Opportunity Act;
- II. other applicable Federal statutes;
- III. Consolidated Appropriations Act, 2018, P.L. 115-141;
- IV. Implementing Regulations;
- V. Executive Orders;
- VI. OMB Circulars, including the Uniform Guidance at 2 CFR 200 and 2900;
- VII. Training and Employment Guidance Letter WIOA No. 2-15, Operational Guidance for National Dislocated Worker Grants;
- VIII. other applicable DOL-ETA Directives; and the
- IX. terms and conditions of this award.

2. Notice of Award

The funds that are provided under this Notice of Award must be expended according to all applicable Federal statutes, regulations and policies, including those of the Workforce Innovation and Opportunity Act ; the applicable approved State WIOA plan including approved modifications and amendments to the plan, and any waiver plan approved under WIOA Sec. 189(i)(3) or Workforce Flexibility (Workflex) plan approved under WIOA Sec. 190; the negotiated performance levels and policies established pursuant to the Secretary's authority under WIOA Section 116; and the applicable provisions in the appropriations act(s).

The funds shall be obligated and allocated via a Notice of Award (NOA) grant modification. These obligations and expenditures may not exceed the amount awarded by the NOA modification unless otherwise modified by the ETA.

3. Funding Opportunity Announcement

Training and Employment Guidance Letter (TEGL) WIOA No. 2-15 transmits the funding opportunity associated with this award. TEGL No. 2-15 and all applicable amendments are hereby incorporated into the Notice of Award. Award recipients are bound by the authorizations, restrictions, and requirements contained in the TEGL. Therefore, the expenditure of grant funds by the award recipient certifies that the recipient has read and will comply with all the parts that are contained in the NOA.

4. Administrative Law Judge Removal of Award (WIOA)

By drawing down funds, your organization as the award recipient agrees to the provisions of 20 CFR 683.820(b)(6), which states:

“Any organization selected and/or funded under WIOA title I, subtitle D, is subject to having its award removed if an ALJ decisions so orders. As part of this process, the Grant Officer will provide instructions on transition and closeout to both the newly selected grantee and to the grantee whose positions is affected or which is being removed.”

5. Federal Project Officer

The DOL/ETA Federal Project Officer (FPO) for this award is:

Name: Susan Tessone

Telephone: (404)302-5375

E-mail: Tessone.Susan.R@dol.gov

The FPO is not authorized to change any of the terms or conditions of the award or approve prior approval requests. Any changes to the terms or conditions or prior approvals must be approved by the Grant Officer through the use of a formally executed award modification process.

6. Indirect Cost Rate and Cost Allocation Plan

A. The recipient submitted an abbreviated emergency application without a budget to request disaster DWG funding. To charge indirect costs to this grant, the recipient must include in the first modification providing the full budget and plan, a current Federally approved Negotiated Indirect Cost Rate Agreement (NICRA) or current Federally approved Cost Allocation Plan (CAP).

B. A **current** Federally approved NICRA or current Federally approved CAP has been provided – copy attached.

For a NICRA only:

(1) Indirect Rate approved: .4401 %

(2) Type of Indirect Cost Rate: Provisional

(3) Allocation Distribution Base: total direct salaries and wages including all applicable fringe benefits plus flow through funding.

(4) Current beginning and ending period applicable to rate: 7/1/17 -6/30/19

Estimated Indirect Costs are shown on the SF-424A budget form. If a new NICRA is issued during the grant's period of performance, it must be provided to DOL within 30 days of it being issued. Funds may be re-budgeted as necessary between direct and indirect costs as long as it is consistent with 10% Budget Flexibility term within this agreement, grant requirements and DOL regulations on prior approval. However, the total amount of the grant award will not be increased.

Any changes to the budget that impact the Statement of Work and agreed upon outcomes or deliverables will require a request for modification and prior approval from the Grant Officer.

C. (1) Latest NICRA or CAP approved by the Federal Cognizant Agency (FCA) is not current, or

(2) An indirect cost rate proposal or CAP has not been submitted for approval.

URGENT NOTICE: Estimated indirect costs have been specified on the SF-424A, Section B, Object Class Category "j", however only \$[If B is not selected, enter N/A. If B is selected, enter 10% of Personnel line or 10% of Indirect Charges line (whichever is less)] will be released to support the indirect costs in the absence of a NICRA or CAP approved by the cognizant agency. The remaining funds which have been awarded for Indirect

Costs are restricted and may not be used for any purpose until the recipient provides a signed copy of the NICRA or CAP and document stating that the restriction is lifted by the Grant Officer. Upon receipt of the NICRA or CAP, the Grant Officer will issue a grant modification to the award to remove the restriction on those funds.

As the award recipient, your organization must submit an indirect cost rate proposal or CAP. These documents should be submitted to the DOL's Division of Cost Determination (DCD) or to the recipient's FCA. In addition, the recipient must notify the Federal Project Officer (FPO) that the documents have been submitted to the appropriate FCA. **If this proposal is not submitted within 90 days of the effective date of the award, no funds will be approved for the reimbursement of indirect costs.** Failure to submit an indirect cost proposal by the above date means the award recipient will not receive further reimbursement for indirect costs until a signed copy of the federally approved NICRA or CAP is provided and the restriction is lifted by the Grant Officer. All indirect costs paid for using grant funds must be returned through the Payment Management System. No indirect costs will be reimbursed without a NICRA or an approved CAP. *The total amount of the DOL's financial obligation under this grant award **will not be** increased in order to reimburse the recipient for higher negotiated indirect costs.*

- ___ D. The award recipient elected to exclude indirect costs from the proposed budget. Please be aware that incurred indirect costs (such as top management salaries, financial oversight, human resources, payroll, personnel, auditing costs, accounting and legal, etc. used for the general oversight and administration of the organization) must not be classified as direct costs; these types of costs are indirect costs. Only direct costs, as defined by the applicable cost principles, will be charged. According to 2 CFR 200.412, if indirect costs are misclassified as direct costs, such costs may become disallowed through an audit.
- ___ E. The award recipient has never received a negotiated indirect cost rate and, pursuant to the exceptions noted at 2 CFR 200.414(f) in the Cost Principles of the Uniform Guidance has elected to charge a de minimis rate of 10% of modified total direct costs (see 2 CFR 200.68 for definition of MTDC) which may be used indefinitely. Governmental departments or agencies that receive more than \$35 million in direct Federal Funding must submit an indirect cost rate proposal and cannot request a de minimis rate. This methodology must be used consistently for all Federal awards until such time as you choose to negotiate for an indirect cost rate, which you may apply to do at any time. (See 2 CFR 200.414(f) for more information on use of the de minimis rate.)

If the DOL is your FCA, as a recipient, your organization must work with DOL's DCD, which has delegated authority to negotiate and issue a NICRA or CAP on behalf of the Federal Government. More information about the DOL's DCD is available at <http://www.dol.gov/oasam/boc/dcd/>. This website has guidelines to develop indirect cost rates, links to the applicable cost principles, and contact information. The DCD also has Frequently Asked Questions to provide general information about the indirect cost rate approval process and due dates for provisional and final indirect cost rate proposals at <http://www.dol.gov/oasam/faqs/FAQ-dcd.htm>.

Starting the quarter ending September 30, 2016, all grant recipients with an approved NICRA or

de minimis rate must report indirect costs on their **FINAL** ETA-9130 Form.

7. Approved Statement of Work

The award recipient's project narrative is considered the approved Statement of Work. It has been included as Attachment D. If there is any inconsistency between items specified in the project narrative and the program statute, appropriation, regulations, Executive Orders, Uniform Guidance, OMB Circulars, and DOL-ETA directives, the order of precedence will prevail.

8. Approved Budget

The award recipient's budget documents are attached in this Notice of Award. The documents are: 1) the SF-424, included as Attachment A; 2) the SF-424 A, included as Attachment B; and 3) the Budget Narrative, included as Attachment C. As the award recipient, your organization must confirm that all costs are allowable before creating any expenses. Pursuant to 2 CFR 2900.1, the approval of the budget as awarded does not constitute prior approval of those items specified in 2 CFR 200 or your grant award as requiring prior approval. The Grant Officer is the only official with the authority to provide such approval.

9. Return of Funds

Effective October 1st, 2017, the U.S. Department of Labor, Employment & Training Administration will no longer be accepting paper checks for any type of returned funds. All return of funds are to be submitted electronically through the Payment Management System (PMS) operated by the U.S. Department of Health and Human Resources via the same method as a drawdown.

If there are questions regarding the return of funds or your organization no longer has access to PMS, contact the U.S. Department of Labor/ETA Office of Financial Administration via email at: ETA-ARteam@dol.gov for further assistance.

10. Evaluation, Data, and Implementation

As the award recipient, your organization must cooperate during the implementation of a third-party evaluation. This means providing DOL or its authorized contractor with the appropriate data and access to program operating personnel and participants in a timely manner.

11. Resources and Information

Additional resources and information to assist you are located on the ETA website at <https://www.doleta.gov/grants/resources.cfm> and on the Grants Application and Management collection page located on WorkforceGPS.org at <https://grantsapplicationandmanagement.workforcegps.org/>. These sites contains information about the Uniform Guidance, grant terms and conditions, financial reporting, indirect costs, recipient training resources, and other relevant information.

12. Cost Limitation Restrictions

a. Administrative Costs

Administrative costs under this award follow the definition in the Workforce Innovation and Opportunity Act at 20 CFR 683.215. There is a 15 percent limitation on administrative costs for those direct recipients that are not also serving as the project operator. Unless a written justification is approved by the Grant Officer, administrative costs may not exceed this limit. Direct recipients of NDWG funds are limited to spending no more than 5 percent of each amount they are awarded on administrative costs. Sub-recipients are limited to spending no more than 10 percent of the amount of the allocation they receive from the direct recipient on administrative costs. Compliance with the administrative costs limit is monitored throughout the grant period. Any amounts exceeding this limitation at closeout will be disallowed and subject to debt collection. For those direct recipients who are also serving as the project operator, the administrative costs limit is 10 percent of the allocation.

b. Budget Flexibility

Federal recipients are not permitted to make transfers that would cause any funds to be used for purposes other than those consistent with this Federal program. Any budget changes that impact the Statement of Work and agreed upon outcomes or deliverables require a request for modification and prior approval from the Grant Officer.

As directed in 2 CFR 200.308(e), for programs where the Federal share is over the simplified acquisition threshold (currently \$150,000), the transfer of funds among direct cost categories or programs, functions and activities is restricted such that if the cumulative amount of such transfers exceeds or is expected to exceed 10 percent of the total budget as last approved by the Federal awarding agency, the recipient must receive prior approval from the Grant Officer. Any changes within a specific cost category on the SF424(a) do not require a grant modification unless the change results in a cumulative transfer among direct cost categories exceeding 10% of total budget as noted above. It is recommended that your assigned FPO review any within-line changes to your budget prior to implementation to ensure they do not require a modification. For programs where the Federal share is below the simplified acquisition threshold, recipients are not required to obtain the Grant Officer's approval when transferring funds among direct cost categories. This includes transferring direct costs to the indirect cost category contained on the SF424 (a).

c. Consultants

For the purposes of this award, the ETA Grant Officer has determined that fees paid to a consultant who provides services under a program shall be limited to \$710 per day (representing an eight hour work day). Any fees paid in excess of this amount cannot be paid without prior approval from the Grant Officer.

d. Travel

This award waives the prior approval requirement for domestic travel as contained in 2 CFR 200.474. For domestic travel to be an allowable cost, it must be necessary, reasonable, allocable and conform to the non-Federal entities written policies and procedures. All travel must also

comply with Fly America Act (49 USC 40118), which states in part that any air transportation, regardless of price, must be performed by, or under a code-sharing arrangement with, a US Flag air carrier if service provided by such carrier is available.

e. Travel – Foreign

Foreign travel is not allowable except with prior written approval. Prior written approval must be obtained from the Grant Officer through the process described in 2 CFR 200.407 and 2 CFR 2900.16. All travel, both domestic and Grant Officer-approved foreign travel, must comply with the Fly America Act (49 USC 40118), which states in part that any air transportation, regardless of price, must be performed by, or under a code-sharing arrangement with, a US Flag air carrier if service provided by such carrier is available.

f. Travel – Mileage Reimbursement Rates

Pursuant to 2 CFR 200.474(a), all award recipients must have policies and procedures in place related to travel costs; however, for reimbursement on a mileage basis, this Federal award cannot be charged more than the maximum allowable mileage reimbursement rates for Federal employees. The 2018 mileage reimbursement rates are:

Modes of Transportation	Effective/Applicability Date	Rate per mile
Privately owned automobile	January 1, 2018	\$0.545
Privately owned motorcycle	January 1, 2018	\$0.515

Mileage rates must be checked annually at www.gsa.gov/mileage to ensure compliance.

g. WIOA Infrastructure

WIOA sec. 121(b)(1)(B) and 20 CFR 678.400 require the following programs to be One-Stop partners: A. WIOA title I programs: Adult, Dislocated Worker, and Youth formula programs; Job Corps; YouthBuild; Native American programs; National Farmworker Jobs Program (NFJP); B. Wagner-Peyser Act Employment Service (ES) program authorized under the Wagner-Peyser Act (29 U.S.C. 49 et seq.), as amended by WIOA title III; C. Senior Community Service Employment Program (SCSEP) authorized under title V of the Older Americans Act of 1965; D. Trade Adjustment Assistance (TAA) activities authorized under chapter 2 of title II of the Trade Act of 1974; E. Unemployment Compensation (UC) programs; F. Jobs for Veterans State Grants (JVSG) programs authorized under chapter 41 of title 38, U.S.C.; and G. Reentry Employment Opportunities (REO) programs (formerly known as Reintegration of Ex-Offenders Program (RExO) authorized under sec. 212 of the Second Chance Act of 2007 (42 U.S.C. 17532) and WIOA sec. 169.

With the exception of Native American programs established under WIOA sec. 166, all One-Stop partner programs including all programs that are funded under title I of WIOA are required to contribute to the infrastructure costs and certain additional costs of the One-Stop delivery system in proportion to their use and relative benefits received as required in 20 CFR 678.700 and 678.760. While Native American programs are not required to contribute to infrastructure costs per WIOA 121(h)(2)(D)(iv), they are strongly encouraged to contribute as stated in TEGL 17-16. The sharing and allocation of infrastructure costs between One-Stop partners is

governed by WIOA sec. 121(h), WIOA's implementing regulations, and the Federal Cost Principles contained in the Uniform Guidance at 2 CFR part 200 and DOL's exceptions at 2 CFR part 2900. The Federal Cost Principles state that a partner's contribution is an allowable, reasonable, necessary, and allocable cost to the program and is consistent with other legal requirements.

13. Administrative Requirements

a. Assurances and Certifications

The signed SF-424, Application for Federal Assistance, has been included as an attachment to this grant. The individual that signed the SF-424 on behalf of the applicant is considered the Authorized Representative of the applicant. As stated in block 21 of the SF-424 form, the signature of the Authorized Representative on the SF-424 certifies that the organization is in compliance with the Assurances and Certifications form SF-424B (available at <http://apply07.grants.gov/apply/forms/sample/SF424B-V1.1.pdf>). You do not need to submit the SF-424B form separately.

b. Audits

Organization-wide or program-specific audits shall be performed in accordance with Subpart F, the Audit Requirements of the Uniform Guidance which apply to audits for fiscal years beginning on or after December 26, 2014. DOL awards recipients including for-profit and foreign entities that expend \$750,000 or more in a year from any Federal awards must have an audit conducted for that year in accordance with the requirements contained in 2 CFR 200.501. OMB's approved exception at 2 CFR 2900.2 expands the definition of 'non-Federal entity' to include for-profit entities and foreign entities. For-profit and foreign entities that are recipients or subrecipients of a DOL award must adhere to the Uniform Guidance at 2 CFR 200.

c. Closeout/Final Year Requirements

At the end of the grant period, the award recipient will be required to close the grant with the ETA. As the award recipient, your organization will be notified approximately 15 days prior to the end of the period of performance that the closeout process will begin once the grant ends. The information concerning the recipient's responsibilities at closeout may be found at 2 CFR 200.343. During the closeout process, the grantee must be able to provide documentation for all direct and indirect costs that are incurred. For instance, if an organization is claiming indirect costs, the documentation that is required is a Negotiated Indirect Cost Rate Agreement or Cost Allocation Plan issued by the grantee's Federal cognizant agency. Documentation for those approved to utilize a de minimis rate for indirect costs is demonstrated through the grant agreement. Not having documentation for direct or indirect costs will result in costs being disallowed and subject to debt collection. The only liquidation that can occur during closeout is the liquidation of accrued expenditures (NOT obligations) for goods and/or services received during the grant period (2 CFR 2900.15).

d. Creative Commons Attributions License

As required at 2 CFR 2900.13, any intellectual property developed under a competitive award process must be licensed under a Creative Commons Attribution 4.0 (CC BY) license, which allows subsequent users to copy, distribute, transmit and adapt the copyrighted work and

attribute the work in the manner specified by the recipient. For general information on CC BY, please visit <http://creativecommons.org/licenses/by/4.0>. The Instructions for marking your work with CC BY can be found at http://wiki.creativecommons.org/Marking_your_work_with_a_CC_license.

e. Equipment

Award Recipients must receive **prior approval** from the Grant Officer to purchase any equipment as defined in the Uniform Guidance at 2 CFR 200.33. Equipment purchases must be made in accordance with 2 CFR 200.313 or 2 CFR 200.439.

Being awarded this grant **does not** automatically means you are approved for the equipment specified in a recipient's budget or statement of work unless it is specifically approved by the Grant Officer. If not specified above, the recipient must submit a detailed list describing the purchase to the FPO for review within 90 days of the Notice of Award date. We strongly encourage recipients to submit requests for equipment purchase as early as possible in the grant's period of performance with as many planned pieces of equipment as possible.

Recipients may not purchase equipment in the last funded year of performance which is defined as full program service delivery (not follow up activities), but yet may not be the same as the last twelve months of the period of performance. If any approved acquisition has not occurred prior to the last funded year of performance, approval for that item(s) is rescinded.

f. Federal Funding Accountability and Transparency Act (FFATA)

1. Reporting of first-tier subawards.
 - I. *Applicability.* Unless your organization is exempt as provided in paragraph [4.] of this award term, you must report each action that obligates \$25,000 or more in Federal funds that does not include Recovery funds (as defined in section 1512(a)(2) of the American Recovery and Reinvestment Act of 2009, Pub. L. 111-5) for a subaward to an entity (see definitions in paragraph [5.] of this award term).
 - II. *Where and when to report.*
 - I. You must report each obligating action described in paragraph [1.i.] of this award term to <https://www.fsrs.gov>.
 - II. For subaward information, you must report no later than the end of the month following the month in which the obligation was made. (For example, if the obligation was made on November 7, 2010, the obligation must be reported by no later than December 31, 2010.)
 - III. *What to report.* You must report the information about each obligating action that the submission instructions posted at <https://www.fsrs.gov> specify.
2. Reporting Total Compensation of Recipient Executives.
 - I. *Applicability and what to report.* You must report total compensation for each of your five most highly compensated executives for the preceding completed fiscal year, if—
 - I. the total Federal funding authorized to date under this award is \$25,000 or more;
 - II. in the preceding fiscal year, you received—
 - (A) 80 percent or more of your annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance

- subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and
- (B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and
- III. The public does not have access to information on the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <https://www.sec.gov/answers/execomp.htm>.)
- II. *Where and when to report.* You must report executive total compensation described in paragraph [2.a.] of this award term:
- a. As part of your registration profile at <http://www.sam.gov>.
 - b. By the end of the month following the month in which this award is made, and annually thereafter.
3. Reporting of Total Compensation of Subrecipient Executives.
- I. *Applicability and what to report.* Unless you are exempt as provided in paragraph [4.] of this award term, for each first-tier subrecipient under this award, you shall report the names and total compensation of each of the subrecipient's five most highly compensated executives for the subrecipient's preceding completed fiscal year, if—
 - I. in the subrecipient's preceding fiscal year, the subrecipient received—
 - (A) 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and
 - (B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and
 - II. The public does not have access to information on the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <https://www.sec.gov/answers/execomp.htm>.)
 - II. *Where and when to report.* You must report subrecipient executive total compensation described in paragraph [3.a.] of this award term:
 - I. To the recipient.
 - II. By the end of the month following the month during which you make the subaward. For example, if a subaward is obligated on any date during the month of October of a given year (i.e., between October 1 and 31), you must report any required compensation information of the subrecipient by November 30 of that year.

4. Exemptions

If, in the previous tax year, you had gross income, from all sources, under \$300,000, you are exempt from the requirements to report:

- a. Subawards, and
- b. The total compensation of the five most highly compensated executives of any subrecipient.

5. Definitions.

For purposes of this award term:

- a. *Entity* means all of the following, as defined in 2 CFR part 25:
 - I. A Governmental organization, which is a State, local government, or Indian tribe;
 - II. A foreign public entity;
 - III. A domestic or foreign nonprofit organization;
 - IV. A domestic or foreign for-profit organization;
 - V. A Federal agency, but only as a subrecipient under an award or subaward to a non-Federal entity.
- b. *Executive* means officers, managing partners, or any other employees in management positions.
- c. *Subaward*:
 - I. This term is used as a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.
 - II. The term does not include your procurement of property and services needed to carry out the project or program (for further explanation, see [2 CFR 200.330]).
 - III. A subaward may be provided through any legal agreement, including an agreement that you or a subrecipient considers a contract.
- d. *Subrecipient* means an entity that:
 - I. Receives a subaward from you (the recipient) under this award; and
 - II. Is accountable to you for the use of the Federal funds provided by the subaward.
- e. *Total compensation* means the cash and noncash dollar value earned by the executive during the recipient's or subrecipient's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)):
 - I. *Salary and bonus.*
 - II. *Awards of stock, stock options, and stock appreciation rights.* Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.
 - III. *Earnings for services under non-equity incentive plans.* This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.
 - IV. *Change in pension value.* This is the change in present value of defined benefit and actuarial pension plans.
 - V. *Above-market earnings on deferred compensation which is not tax-qualified.*

- VI. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.

g. Intellectual Property Rights

The Federal Government reserves a paid-up, nonexclusive and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use for federal purposes: i) the copyright in all products developed under the grant, including a subgrant or contract under the grant or subgrant; and ii) any rights of copyright to which the recipient, subrecipient or a contractor purchases ownership under an award (including but not limited to curricula, training models, technical assistance products, and any related materials). Such uses include, but are not limited to, the right to modify and distribute such products worldwide by any means, electronically or otherwise. Federal funds may not be used to pay any royalty or license fee for use of a copyrighted work, or the cost of acquiring by purchase a copyright in a work, where the Department has a license or rights of free use in such work, although they may be used to pay costs for obtaining a copy which is limited to the developer/seller costs of copying and shipping. If revenues are generated by selling products developed with grant funds, including intellectual property, these revenues are considered as program income. Therefore, program income must be used in accordance with the provisions of this grant award and 2 CFR 200.307.

If applicable, the following needs to be on all products developed in whole or in part with grant funds:

“This workforce product was funded by a grant awarded by the U.S. Department of Labor’s Employment and Training Administration. The product was created by the recipient and does not necessarily reflect the official position of the U.S. Department of Labor. The Department of Labor makes no guarantees, warranties, or assurances of any kind, express or implied, with respect to such information, including any information on linked sites and including, but not limited to, accuracy of the information or its completeness, timeliness, usefulness, adequacy, continued availability, or ownership. This product is copyrighted by the institution that created it.”

h. Personally Identifiable Information

Award recipients must recognize and safeguard personally identifiable information (PII) except where disclosure is allowed by prior written approval of the Grant Officer or by court order. Award recipients must meet the requirements in Training and Employment Guidance letter (TEGL) 39-11, Guidance on the Handling and Protection of Personally Identifiable Information (PII), found at http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=7872.

i. Pre-Award

All costs incurred by the award recipient prior to the start date specified in the award issued by the Department are ***incurred at the recipient’s own expense***.

j. Procurement

The Uniform Guidance (2 CFR 200.317) require States (as defined at 2 CFR 200.90) to follow the same procurement policies and procedures it uses for non-Federal funds. The state will comply with 200.322 Procurement of recovered *materials* and ensure that every purchase orders or other contract includes any clauses required by section 200.326 Contract provisions. Award recipients must also follow the requirements regarding the competitive award of One-Stop Operators in the Workforce Innovation and Opportunity Act at WIOA Sec. 121(d) and sec. 123.

k. Program Income

The “Addition” method as described in 2 CFR 200.307 must be used in allocating any program income generated for this grant award. Award recipients must expend all program income prior to drawing down additional funds as required at 2 CFR 200.305(b) (5) and 2 CFR 200.307(e). Any program income found remaining at the end of period of performance must be returned to the ETA. In addition, recipients must report program income on the quarterly financial report using ETA-9130 form.

l. Publicity

No funds provided under this grant shall be used for publicity or propaganda purposes, for the preparation, distribution or use of any kit, pamphlet, booklet, publication, radio, television or film presentation designed to support or defeat legislation pending before the Congress or any state or local legislature or legislative body, except in presentation to the Congress or any state or local legislature itself, or designed to support or defeat any proposed or pending regulation, administrative action, or order issued by the executive branch of any state or local government, except in presentation to the executive branch of any state or local government itself. Nor shall grant funds be used to pay the salary or expenses of any recipient or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action, or Executive Order proposed or pending before the Congress, or any state government, state legislature, or local legislative body other than for normal and recognized executive-legislative relationships or participation by an agency or officer of a state, local, or tribal government in policymaking and administrative processes within the executive branch of that government.

m. Recipient Integrity and Performance Matters

1. If the total value of your currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then you as the award recipient during that period of time must maintain the currency of information reported to the System for Award Management (SAM) that is made available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)) about civil, criminal, or administrative proceedings described in paragraph 2 of this award term and condition. This is a statutory requirement under section 872 of Public Law 110-417, as amended (41 U.S.C. 2313). As required by section 3010 of Public Law 111-212, all information posted in the designated integrity and performance system on or

after April 15, 2011, except past performance reviews required for Federal procurement contracts, will be publicly available.

2. Proceedings about which you must report. Submit the information required about each proceeding that:
 - a. Is in connection with the award or performance of a grant, cooperative agreement, or procurement contract from either the Federal Government;
 - b. Reached its final disposition during the most recent 5-year period; and
 - c. Is one of the following:
 - I. A criminal proceeding that resulted in a conviction, as defined in paragraph 5. of this award term
 - II. A civil proceeding that resulted in a finding of fault and liability and paying a monetary fine, penalty, reimbursement, restitution, or damages of \$5,000 or more;
 - III. An administrative proceeding, as defined in paragraph 5. of this award term, that resulted in a finding of fault and liability and your payment of either monetary fine or penalty of \$5,000 or more or a reimbursement, restitution, or damages in excess of \$100,000; or
 - IV. Any other criminal, civil, or administrative proceeding if:
 - (A) It could have led to an outcome described in paragraph 2.c.I, II, or III of this award term;
 - (B) It had a different disposition arrived at by consent or compromise with an acknowledgment of fault on your part; and
 - (C) The requirement in this award term to disclose information about the proceeding does not conflict with applicable laws and regulations.
3. Reporting procedures. Enter in SAM Entity Management area (formerly CCR), or any successor system, the FAPIIS information that SAM requires about each proceeding described in paragraph 2. of this award term. You do not need to submit the information a second time under assistance awards that you received if you already provided the information through SAM (formerly CCR) because you were required to do so under Federal procurement contracts that you were awarded.
4. Reporting frequency. During any period of time when you are subject to the requirement in paragraph 1. of this award term, you must report FAPIIS information through SAM no less frequently than semiannually following your initial report of any proceedings for the most recent 5-year period, either to report new information about any proceeding(s) that you have not reported previously or affirm that there is no new information to report.
5. Definitions. For purposes of this award term:
 - a. Administrative proceeding means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (e.g., Securities and Exchange Commission Administrative proceedings, Civilian Board of Contract Appeals proceedings, and Armed Services Board of Contract Appeals proceedings). This includes proceedings at the Federal and State level. It does not include audits, site visits, corrective plans, or inspection of deliverables.

- b. Conviction, for purposes of this award term, means a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of nolo contendere.
- c. Total value of currently active grants, cooperative agreements, and procurement contracts includes —
 - I. Only the Federal share of the funding under any award with a recipient cost share or match; and
 - II. The value of all options, even if not yet exercised.

n. Reports

All ETA recipients are required to submit quarterly financial and narrative progress reports for each grant award, no later than 45 days after the end of each calendar year quarter:

1. Quarterly Financial Reports.

All ETA recipients are required to report quarterly financial data on the ETA-9130 Form. ETA-9130 reports are due no later than 45 calendar days after the end of each specified reporting quarter. Reporting quarter end dates are March 31, June 30, September 30, and December 31. A final financial report must be submitted no later than 90 calendar days after the grant period of performance ends. A closeout report will be submitted during the closeout process. For additional guidance on ETA's financial reporting, reference Training and Employment Guidance Letter (TEGL) 02-16 and https://www.doleta.gov/grants/pdf/ETA-9130_Financial_Reporting_Resources.pdf

The instructions for accessing both the on-line financial reporting system and the HHS Payment Management System can be found in the transmittal memo accompanying this Notice of Award.

2. Quarterly Performance Reports.

A. Participant Individual Record Layout (PIRL) – Recipients must report the characteristics, services received, and outcomes of participants served with WIOA funds. Performance accountability for DWG generally aligns with WIOA title I programs and WIOA sec. 116(b)(2)(A). The quarterly PIRL submission is the means for calculating individual participant performance outcomes as well as performance for the DWG program. The DOL-only PIRL (ETA 9172) was approved on June 30, 2016 (OMB Control No. 1205-0521). DWG grantees must submit an individual record file quarterly on all participants and exiters. The individual record layout may be found at the following web site: https://doleta.gov/performance/pfdocs/ETA-9172_DOL%20PIRL_FINAL_V25_062816.pdf

B. Workforce Integrated Performance System (WIPS) – Information on how to report are available on the WIPS Resource Page: <https://doleta.gov/performance/wips/>. All relevant data elements on the individual record layout must be completed. Note that in order to ensure that each DWG participant is appropriately recorded and tracked to a DWG project, the project's grant number must be captured in PIRL element 2003 "DWG Grant Number."

NHE PIRL Special Instructions

In order to ensure that each participant is appropriately recorded and tracked, the ETA-assigned grant number must be captured in PIRL data element 105. The full grant number may contain 13 or 14 alpha-numeric characters. The required entry for PIRL data element 105 is the first seven alphanumeric digits of the grant number (without dashes). The ETA assigned grant number may be found in the grant award documentation.

- C. WIOA Joint Narrative Template – Quarterly project narrative reports are required using the WIOA Joint Narrative template (OMB Control No. 1205-0448). This report is an opportunity for grantees to share information on project success stories, upcoming grant activities, and promising approaches and processes. The final quarterly report must summarize the successes and/or challenges in delivering services to the target population, as well as address the topics of sustainability, replicability, and lessons learned.
- D. Quarterly Performance Report ETA 9104 – Recipients who applied for DWG funding via the DWG applications system (e-System) must report quarterly through that system, using ETA 9104.
- E. Quarterly Performance Report for Alternative Submissions – Recipients who applied for DWG funding via a Funding Opportunity Announcement requiring a Grants.gov application submission, or who received special permission to submit a disaster application via email, must email a Quarterly Performance Report to the assigned Federal Project Officer (FPO) and Grant Officer. Contact the FPO for the required form.

3. Project Implementation Plan.

- A. Recipients must adhere to the Project Implementation Plan submission requirements of their respective regional office.

o. Requirements for Conference and Conference Space

Conferences sponsored in whole or in part by the award recipient are allowable if the conference is necessary and reasonable for the successful performance of the Federal Award. Recipients are urged to use discretion and good judgment to ensure that all conference costs charged to the grant are appropriate and allowable. For more information on the requirements and the allowability of costs associated with conferences, refer to 2 CFR 200.432. Recipients will be held accountable to the requirements in 2 CFR 200.432. Therefore, costs that do not comply with 2 CFR 200.432 will be questioned and may be disallowed.

p. Subawards

A *subaward* means an award provided by a pass-through entity to a subrecipient for the subrecipient to carry out part of a Federal award received by the pass-through entity. It does not include payments to a contractor or payments to an individual that is a beneficiary of a Federal program. A subaward may be provided through any form of legal agreement, including an agreement that the pass-through entity considers a contract.

The provisions of the Terms and Conditions of this award will be applied to any subrecipient under this award. The recipient is responsible for monitoring the subrecipient, ensuring that the Terms and Conditions are in all subaward packages and that the subrecipient comply with all applicable regulations and the terms and conditions of this award (2 CFR 200.101(b)(1)).

q. Supportive Services & Participant Support Costs

When supportive services are expressly authorized by a program statute, regulation, or FOA, this award waives the prior approval requirement for participant support costs as described in 2 CFR 200.456. Costs must still meet the basic considerations at 2 CFR 200.402 – 200.411. Questions regarding supportive services and participant support costs should be directed to the FPO who is assigned to the grant.

r. System for Award Management

1. Requirement for System of Award Management (SAM)

Unless you are exempt from this requirement under 2 CFR 25.110, you as the award recipient must maintain the currency of your information in the SAM until you submit the final financial report required under this award or receive the final payment, whichever is later. This requires that you review and update the information at least annually after the initial registration, and more frequently if required by changes in your information or another award term.

2. Requirement for unique entity identifier

If you are authorized to make subawards under this award, you:

- i. Must notify potential subrecipients that no entity (see definition in paragraph [3] of this award term) may receive a subaward from you unless the entity has provided its unique entity identifier to you.
- ii. May not make a subaward to an entity unless the entity has provided its unique entity identifier to you.

3. Definitions

For purposes of this award term:

- i. System of Award Management (SAM) is the Federal repository where award recipients register to do business with the U.S. government. Additional information about registration procedures may be found at the SAM Internet site (currently at <http://www.sam.gov>).
- ii. Unique entity identifier means the code that is unique to a registered entity in order to complete its registration on SAM. \iii. Entity, as it is used in this award term, means all of the following, as defined at 2 CFR part 25, subpart C:
 - a. A Governmental organization, which is a State, local government, or Indian Tribe;
 - b. A foreign public entity;
 - c. A domestic or foreign nonprofit organization;
 - d. A domestic or foreign for-profit organization; and
 - e. A Federal agency, but only as a subrecipient under an award or subaward to a non-Federal entity.
- iii. Subaward:

- a. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.
- b. The term does not include your procurement of property and services needed to carry out the project or program (for further explanation, see 2 CFR 200.330).
- c. A subaward may be provided through any legal agreement, including an agreement that you consider a contract.
- v. Subrecipient means an entity that:
 - a. Receives a subaward from you under this award; and
 - b. Is accountable to you for the use of the Federal funds provided by the subaward.

s. Vendor/Contractor

The term “contractor”, sometimes referred to as a vendor, is a dealer, distributor, merchant or other seller providing goods or services that are required to implement a Federal program. (2 CFR 200.23) These goods or services may be for an organization's own use or for the use of the beneficiaries of the Federal program. Additional guidance on distinguishing between a subrecipient and a contractor (vendor) is provided in 2 CFR 200.330. When procuring contractors for goods and services, DOL ETA recipients and subrecipients must follow the procurement requirements 2 CFR 200.319, which calls for free and open competition.

14. Program Requirements

[Training and Employment Guidance Letter \(TEGL\) WIOA No. 2-15](#) contains the program requirements for this award.

1. Coordination with Federal Agencies

Federal Emergency Management Agency (FEMA) - In accordance with WIOA Section 170 (d)(1)(A), funds made available for Disaster NDWGs “shall be used in coordination with the Federal Emergency Management Agency, as applicable,” in order to ensure non-duplication and maintenance of effort. Recipients of NDWG funding must coordinate the activities funded under this grant with those funded by and/or performed under the auspices of FEMA if FEMA has issued an appropriate declaration.

Other Federal Agencies –If another federal agency (outside of FEMA) with authority or jurisdiction over the federal response declares or otherwise recognizes an emergency or disaster that meets the definition at WIOA 170(A)(1)(B), NDWG funds made available for that disaster must be used in coordination with that agency, as applicable in order to ensure non-duplication and maintenance of effort.

The grantee must have in place a plan to recover WIOA funds which have been expended for activities or services for which other funds are available. This includes, but is not limited to: FEMA, other federal agencies, public or private insurance, donated time and construction workers employed by private for profit firms where resources are available to provide for such employment.

If additional areas are declared eligible for assistance by FEMA or another Federal agency as allowable under WIOA, you may immediately begin to provide services under this grant in those counties. However, the direct recipient must notify its Federal Project Officer in writing of the inclusion of any additional areas that have been appropriately approved by the federal agencies, and include such locations in the full application. For more information on the full application, please see the Condition of Award page included in this grant package.

2. Eligibility

Self-certification – The participant file must document participants’ eligibility. Because of the circumstances surrounding the disaster, documentation of eligibility may be difficult to obtain during the initial stages. The Department is prepared to accept an individual's signed certification that they meet the eligibility criteria. The Grantee should have a system in place to verify eligibility for individuals once better data are available. If the Grantee has such a system in place, and if a participant is later found to be ineligible, the costs incurred prior to the discovery of ineligibility will not be disallowed.

Limitations on Duration of Participation -- Temporary jobs created under this grant shall be in public or private non-profit agencies. No individual shall be employed in Disaster Relief Employment for more than 12 months related to recovery from a single emergency or disaster, pursuant to WIOA Sec. 170(d)(3)(A). The Department will consider requests from a State to extend employment related to the recovery from this disaster involving the State, for up to an additional 12 months in accordance with WIOA Sec. 170(d)(3)(B).

3. Participant Compensation

Rate of Pay – In accordance with WIOA Section 181(a)(1)(A), generally, participants shall be compensated at the same rates, including periodic increases, as employees who are similarly situated in similar occupations by the same employer and who have similar training, experience, and skills, and such rates shall be in accordance with applicable law, but in no event less than the higher of the rate specified in section 6(a)(1) of the Fair Labor Standards Act of 1938 (29 U.S.C. 206(a)(1)) or the applicable State or local minimum wage law.

Overtime - Participants may work overtime (subject to regulations of the Fair Labor Standards Act with respect to level of compensation), provided that this is part of the design of the project and regular employees of the employer in question are also working overtime, subject to the limit on duration of participation for workers under this project.

4. Employment Conditions

Benefits and Working Conditions - All participants shall be provided benefits and working conditions at the same level and to the same extent as other employees working a similar length of time and doing the same type of work (WIOA Sec.

181(b)(5)). (Please see item 10f, Restrictions on Health Coverage). If the employer has different policies for temporary employees than for full-time employees, these policies may apply to these participants since the jobs under this grant are classified as temporary.

Health and Safety Standards - Health and safety standards established under Federal and State law otherwise applicable to working conditions of employees shall be equally applicable to working conditions of participants engaged in specified activities. To the extent that a State workers' compensation law applies, workers' compensation shall be provided to participants on the same basis as the compensation is provided to other individuals in the State in similar employment (WIOA 181(b)(4)). Where a participant is not covered under a state workers' compensation law, the participant shall be provided with adequate on-site medical and accident insurance for work-related activities.

Safety Training - In order to ensure compliance with the Occupational Safety and Health Act of 1970 and to assure safe working conditions for all temporary job participants, the Grantee must ensure that temporary job participants receive appropriate safety training. For more information, contact your servicing Occupational Safety and Health Administration (OSHA) field office. A listing of OSHA field offices is available at: <http://www.osha.gov/html/RAmap.html>.

5. Work on Private Property

Work on private property is limited to the following two circumstances:

- a. Clean-up activities on private property may be performed by NDWG Disaster participants if workers from units of general local government are also (a) authorized to conduct such work and (b) are performing such work.
- b. As determined by the extenuating circumstances of the disaster for which Title I funds are being provided, repair and restoration activities are authorized on the private property of economically disadvantaged individuals, under the following specific conditions. In order to be authorized, all of the following conditions must be met:
 - i. Work can only be performed on the homes of economically disadvantaged individuals who are eligible for the federally-funded Weatherization program; and
 - ii. Work may be performed on private land or homes of such individuals if the non- WIOA employees of the employing unit or state or local government workers are authorized to do the same work and are in fact engaged in performing the work using non-WIOA funds; and
 - iii. Work on private land or buildings is performed to remove health and safety hazards to the larger community; and
 - iv. The work is limited to returning a home to a safe and habitable level -- not to make home improvements; and
 - v. Priority is given for service to the elderly and individuals with disabilities; and

- vi. WIOA funds cannot be used for the cost of materials to do repairs; and
- vii. Work must be disaster-related and not related to general home improvements authorized under the Federal Weatherization program; and
- viii. Work is coordinated with or supervised by the local agency responsible for the Federal Weatherization program.

6. Fish and Wildlife Service (FWS)

In order to ensure compliance with the National Environmental Policy Act (NEPA) and the Endangered Species Act (ESA) and to protect valuable habitats and endangered species, all disaster projects where participants will be entering or impacting natural areas must ensure that activities are not negatively affecting endangered species or their habitats. NEPA and ESA require NDWG projects to either affirm to FWS that there are no endangered species or habitats within the project area, or to consult with FWS to mitigate negative impacts where there are endangered species or protected habitats before beginning any work in those areas. For more information, contact a local FWS field office (www.fws.gov/offices/).

15. Fiscal Year 2018 Federal Appropriations Requirements

a. Buy American Notice

Pursuant to P.L. 115-141, Division E, Title VI, Section 606 and 607, by drawing down funds, the recipient agrees to comply with sections 8301 through 8303 of title 41, United States Code (commonly known as the “Buy American Act”). Additionally, no funds may be made available to any person or entity that has been convicted of violating the Buy American Act.

For the purposes of this award, the Buy American Act requires the recipient to use, with limited exceptions, only 1) unmanufactured items that have been mined or produced in the United States; and 2) manufactured items that have been manufactured in the United States substantially all from articles, materials, or supplies that were mined, produced, or manufactured in the United States.

These exceptions do not apply to 1) items for use outside of the United States, 2) items that are not mined, produced, or manufactured in the United States in sufficient and reasonably available commercial quantities and are not of a satisfactory quality; and 3) manufactured items procured under any contract with an award value that is less than the micro-purchase threshold (currently \$3,500). In order to claim an exception under options 1 or 2, the recipient must get prior approval from the Grant Officer. Prior approval is not needed for purchases under the micro-purchase threshold.

b. Fair Labor Standards Act Amendment for Major Disasters

Pursuant to P.L. 115-141, Division H, Title I, Section 109, additional language will be applied to the Fair Labor Standards Act of 1938 in the “Maximum Hours Worked” section. This language specifically relates to occurrences of a major disaster (as designated by the State or Federal government) and are applied for a period of two years afterwards. The language is as follows:

“(s)(1) The provisions of this section [maximum hours worked] shall not apply for a period of 2 years after the occurrence of a major disaster to any employee—

“(A) employed to adjust or evaluate claims resulting from or relating to such major disaster, by an employer not engaged, directly or through an affiliate, in underwriting, selling, or marketing property, casualty, or liability insurance policies or contracts;

“(B) who receives from such employer on average weekly compensation of not less than \$591.00 per week or any minimum weekly amount established by the Secretary, whichever is greater, for the number of weeks such employee is engaged in any of the activities described in subparagraph (C); and

“(C) whose duties include any of the following:

“(i) interviewing insured individuals, individuals who suffered injuries or other damages or losses arising from or relating to a disaster, witnesses, or physicians; “(ii) inspecting property damage or reviewing factual information to prepare damage estimates;

“(iii) evaluating and making recommendations regarding coverage or compensability of claims or determining liability or value aspects of claims;

“(iv) negotiating settlements; or

“(v) making recommendations regarding litigation.

“(2) The exemption in this subsection shall not affect the exemption provided by section 13(a)(1).

“(3) For purposes of this subsection—

“(A) the term ‘major disaster’ means any disaster or catastrophe declared or designated by any State or Federal agency or department;

“(B) the term ‘employee employed to adjust or evaluate claims resulting from or relating to such major disaster’ means an individual who timely secured or secures a license required by applicable law to engage in and perform the activities described in clauses (i) through (v) of paragraph (1)(C) relating to a major disaster, and is employed by an employer that maintains worker compensation insurance coverage or protection for its employees, if required by applicable law, and withholds applicable Federal, State, and local income and payroll taxes from the wages, salaries and any benefits of such employees; and

“(C) the term ‘affiliate’ means a company that, by reason of ownership or control of 25 percent or more of the outstanding shares of any class of voting securities of one or more companies, directly or indirectly, controls, is controlled by, or is under common control with, another company.”.

c. Health Benefits Coverage for Contraceptives

Pursuant to P.L. 115-141, Division E, Title VII, Section 726, Federal funds may not be used to enter into or renew a contract which includes a provision for drug coverage unless the contract includes a provision for contraceptive coverage. Exemptions to this requirement apply to contracts with 1) the religious plans of Personal Care’s HMO and OSF HealthPlans, Inc. and 2) any existing or future plan if the carrier for the plan objects to such coverage on the basis of religious beliefs.

In implementing this section, any plan that enters into or renews a contract may not subject any individual to discrimination on the basis that the individual refuses to prescribe or otherwise provide for contraceptives because such activities would be contrary to the individuals’ religious

beliefs or moral convictions. Nothing in this term shall be construed to require coverage of abortion or abortion related services.

d. Privacy Act

Pursuant to P.L. 115-141, Division E, Title VII, Section 732, no funds can be used in contravention of the 5 USC 552a (Privacy Act) or regulations implementing of the Privacy Act.

e. Prohibition on Contracting with Corporations with Felony Criminal Convictions

Pursuant to P.L. 115-141, Division E, Title VII, Section 746, the recipient may not knowingly enter into a contract, memorandum of understanding, or cooperative agreement with, make a grant to, or provide a loan or loan guarantee to, any corporation that was convicted of a felony criminal violation under any Federal law within the preceding 24 months.

f. Prohibition on Contracting with Corporations with Unpaid Tax Liabilities

Pursuant to P.L. 115-141, Division E, Title VII, Section 745, the recipient may not knowingly enter into a contract, memorandum of understanding, or cooperative agreement with, make a grant to, or provide a loan or loan guarantee to, any corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability.

g. Prohibition on Procuring Goods Obtained Through Child Labor

Pursuant to P.L. 115-141, Division H, Title I, Section 103, no funds may be obligated or expended for the procurement of goods mined, produced, manufactured, or harvested or services rendered, in whole or in part, by forced or indentured child labor in industries and host countries identified by the DOL prior to December 18, 2015. DOL has identified these goods and services here: <http://www.dol.gov/ilab/reports/child-labor/list-of-products/index-country.htm> .

h. Prohibition on Providing Federal Funds to ACORN

Pursuant to P.L. 115-141, Division H, Title V, Section 522, these funds may not be provided to the Association of Community Organizations for Reform Now (ACORN), or any of its affiliates, subsidiaries, allied organizations or successors.

i. Reporting of Waste, Fraud and Abuse

Pursuant to P.L. 115-141, Division E, Title VII, Section 743, no entity receiving federal funds may require employees or contractors of such entity seeking to report fraud, waste, or abuse to sign internal confidentiality agreements or statements prohibiting or otherwise restricting such employees or contractors from lawfully reporting such waste, fraud, or abuse to a designated investigative or law enforcement representative of a Federal department or agency authorized to receive such information.

j. Requirement for Blocking Pornography

Pursuant to P.L. 115-141, Division H, Title V, Section 521, no Federal funds may be used to maintain or establish a computer network unless such network blocks the viewing, downloading, and exchanging of pornography.

k. Requirement to Provide Certain Information in Public Communications

Pursuant to P.L. 115-141, Division H, Title V, Section 505, when issuing statements, press releases, requests for proposals, bid solicitations and other documents describing projects or programs funded in whole or in part with Federal money, all non-Federal entities receiving Federal funds shall clearly state:

1. The percentage of the total costs of the program or project which will be financed with Federal money;
2. The dollar amount of Federal funds for the project or program; and
3. The percentage and dollar amount of the total costs of the project or program that will be financed by non-governmental sources.

The requirements of this part are separate from those in the 2 CFR 200 and, when appropriate, both must be complied with.

l. Restriction on Health Benefits Coverage for Abortions

Pursuant to P.L. 115-141, Division H, Title V, Sections 506 and 507, Federal funds may not be expended for health benefits coverage that includes coverage of abortions, except when the abortion due to a pregnancy that is the result of rape or incest, or in the case where a woman suffers from a physical disorder, physical injury, including life-endangering physical conditions caused by or arising from the pregnancy itself that would, as certified by a physician, place the women in danger of death unless and abortion is performed. This restriction does not prohibit any non-Federal entity from providing health benefits coverage for abortions when all funds for that specific benefit do not come from a Federal source. Additionally, no funds made available through this award may be provided to a State or local government if such government subjects any institutional or individual health care entity to discrimination on the basis that the health care entity does not provide, pay for, provide coverage of, or refer for abortions.

m. Restriction on Lobbying/Advocacy

Pursuant to P.L. 115-141, Division H, Title V, Section 503, no federal funds may be used by a grant recipient, other than for normal and recognized executive-legislative relationships, to engage in lobbying or advocacy activities related to the enactment of federal, state, or local legislation, regulation, appropriations, order, or other administrative action, except in presentation to Congress or a State or local legislature itself or for participation by an agency or officer of a State, local or tribal government in policymaking and administrative processes within the executive branch of that government.

n. Restriction on the Promotion of Drug Legalization

Pursuant to P.L. 115-141, Division H, Title V, Section 509, no Federal funds shall be used for any activity that promotes the legalization of any drug or other substance included in schedule I of the schedules of controlled substances established under section 202 of the Controlled Substances Act except for normal recognized executive-congressional communications or where the grant agreement provides for such use because there is significant medical evidence of a therapeutic advantage to the use of such drug or other substance.

o. Restriction on Purchase of Sterile Needles or Syringes

Pursuant to P.L. 115-141, Division H, Title V, Section 520, no Federal funds shall be used to purchase sterile needles or syringes for the hypodermic injection of any illegal drug.

p. Salary and Bonus Limitations

Pursuant to P.L. 115-141, Division H, Title I, Section 105 Recipients and subrecipients shall not use funds to pay the salary and bonuses of an individual, either as direct costs or as indirect costs, at a rate in excess of Executive Level II. The Executive Level II salary may change yearly and is located on the OPM.gov website (<http://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/2016/executive-senior-level>). The salary and bonus limitation does not apply to contractors (vendors) providing goods and services as defined in 2 CFR 200.330. Where States are recipients of such funds, States may establish a lower limit for salaries and bonuses of those receiving salaries and bonuses from subrecipients of such funds, taking into account factors including the relative cost-of-living in the State, the compensation levels for comparable State or local government employees, and the size of the organizations that administer Federal programs involved including Employment and Training Administration programs. See Training and Employment Guidance Letter No. 5-06 for further clarification, available at http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2262

16. Public Policy

a. Architectural Barriers

The Architectural Barriers Act of 1968, 42 U.S.C. 4151 et seq., as amended, the Federal Property Management Regulations (see 41 CFR 102-76), and the Uniform Federal Accessibility Standards issued by GSA (see 36 CFR 1191, Appendixes C and D) set forth requirements to make facilities accessible to, and usable by, the physically handicapped and include minimum design standards. All new facilities designed or constructed with grant support must comply with these requirements.

b. Drug-Free Workplace

The Drug-Free Workplace Act of 1988, 41 U.S.C. 702 et seq., and 2 CFR 182 require that all organizations receiving grants from any Federal agency maintain a drug-free workplace. The award recipient must notify the awarding office if an employee of the recipient is convicted of violating a criminal drug statute. Failure to comply with these requirements may be cause for suspension or debarment.

c. Executive Orders

12928: Pursuant to Executive Order 12928, the recipient is strongly encouraged to provide subcontracting/subgranting opportunities to Historically Black Colleges and Universities and other Minority Institutions such as Hispanic-Serving Institutions and Tribal Colleges and Universities; and to Small Businesses Owned and Controlled by Socially and Economically Disadvantaged Individuals.

13043: Pursuant to Executive Order 13043, Increasing Seat Belt Use in the United States, dated April 16, 1997, recipients are encouraged to adopt and enforce on-the-job seat belt policies and programs for their employees when operating company-owned, rented, or personally owned vehicles.

13166: As clarified by Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, dated August 11, 2000, and resulting agency guidance, national origin discrimination includes discrimination on the basis of limited English proficiency (LEP). To ensure compliance with Title VI, recipients must take reasonable steps to ensure that LEP persons have meaningful access to programs in accordance with DOL's Policy Guidance on the Prohibition of National Origin Discrimination as it Affects Persons with Limited English Proficiency [05/29/2003] Volume 68, Number 103, Page 32289-32305. Meaningful access may entail providing language assistance services, including oral and written translation, where necessary. Recipients are encouraged to consider the need for language services for LEP persons served or encountered both in developing budgets and in conducting programs and activities. For assistance and information regarding your LEP obligations, go to <http://www.lep.gov>.

13513: Pursuant to Executive Order 13513, Federal Leadership On Reducing Text Messaging While Driving, dated October 1, 2009, recipients and subrecipients are encouraged to adopt and enforce policies that ban text messaging while driving company-owned or -rented vehicles or GOV, or while driving POV when on official Government business or when performing any work for or on behalf of the Government. Recipients and subrecipients are also encouraged to conduct initiatives of the type described in section 3(a) of this order.

d. Flood Insurance

The Flood Disaster Protection Act of 1973, as amended, 42 U.S.C. 4001 *et seq.*, provides that no Federal financial assistance to acquire, modernize, or construct property may be provided in communities in the United States identified as flood-prone, unless the community participates in the National Flood Insurance Program and flood insurance is purchased within 1 year of the identification. The flood insurance purchase requirement applies to both public and private applicants for the DOL support. Lists of flood-prone areas that are eligible for flood insurance are published in the Federal Register by FEMA.

e. Hotel-Motel Fire Safety

Pursuant to 15 U.S.C. 2225a, the recipient must ensure that all space for conferences, and, conventions or training seminars funded in whole or in part with federal funds complies with the protection and control guidelines of the Hotel and Motel Fire Safety Act (P.L. 101-391, as amended). Recipients may search the Hotel Motel National Master List at

<https://apps.usfa.fema.gov/hotel/> to see if a property is in compliance, or to find other information about the Act.

f. Prohibition on Trafficking in Persons

1. Trafficking in persons.

a. Provisions applicable to a recipient that is a private entity.

I. You as the recipient, your employees, subrecipients under this award, and subrecipients' employees may not—

(A). Engage in severe forms of trafficking in persons during the period of time that the award is in effect;

(B). Procure a commercial sex act during the period of time that the award is in effect; or

(C). Use forced labor in the performance of the award or subawards under the award.

II. We as the Federal awarding agency may unilaterally terminate this award, without penalty, if you or a subrecipient that is a private entity —

(A). Is determined to have violated a prohibition in paragraph a.1 of this award term; or

(B). Has an employee who is determined by the agency official authorized to terminate the award to have violated a prohibition in paragraph a.1 of this award term through conduct that is either—

i. Associated with performance under this award; or

ii. Imputed to you or the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, “OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement),” as implemented by our agency at 2 CFR Part 2998.

b. Provision applicable to a recipient other than a private entity. We as the Federal awarding agency may unilaterally terminate this award, without penalty, if a subrecipient that is a private entity—

I. Is determined to have violated an applicable prohibition in paragraph a.1 of this award term; or

II. Has an employee who is determined by the agency official authorized to terminate the award to have violated an applicable prohibition in paragraph a.1 of this award term through conduct that is either—

(A). Associated with performance under this award; or

(B). Imputed to the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, “OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement),” as implemented by our agency at 29 CFR Part 98.

c. Provisions applicable to any recipient.

I. You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph a.1 of this award term.

II. Our right to terminate unilaterally that is described in paragraph a.2 or b of this section:

(A). Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. 7104(g)), and

(B). Is in addition to all other remedies for noncompliance that are available to us under this award.

III. You must include the requirements of paragraph a.1 of this award term in any subaward you make to a private entity.

d. *Definitions.* For purposes of this award term:

I. "Employee" means either:

(A). An individual employed by you or a subrecipient who is engaged in the performance of the project or program under this award; or

(B). Another person engaged in the performance of the project or program under this award and not compensated by you including, but not limited to, a volunteer or individual whose services are contributed by a third party as an in-kind contribution toward cost sharing or matching requirements.

II. "Forced labor" means labor obtained by any of the following methods: the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery.

III. "Private entity":

(A). Means any entity other than a State, local government, Indian tribe, or foreign public entity, as those terms are defined in 2 CFR 175.25.

(B). Includes:

i. A nonprofit organization, including any nonprofit institution of higher education, hospital, or tribal organization other than one included in the definition of Indian tribe at 2 CFR 175.25(b).

ii. A for-profit organization.

IV. "Severe forms of trafficking in persons," "commercial sex act," and "coercion" have the meanings given at section 103 of the TVPA, as amended (22 U.S.C. 7102).

g. Veterans' Priority Provisions

The Jobs for Veterans Act (Public Law 107-288) requires recipients to provide priority service to veterans and spouses of certain veterans for the receipt of employment, training, and placement services in any job training program directly funded, in whole or in part, by the DOL. The regulations implementing this priority of service can be found at 20 CFR part 1010. In circumstances where a grant recipient must choose between two qualified candidates for a service, one of whom is a veteran or eligible spouse, the veterans priority of service provisions require that the grant recipient give the veteran or eligible spouse priority of service by first providing him or her that service. To obtain priority of service, a veteran or spouse must meet the program's eligibility requirements. Recipients must comply with the DOL guidance on veterans' priority. ETA's Training and Employment Guidance Letter (TEGL) No. 10-09 (issued November 10, 2009) provides guidance on implementing priority of service for veterans and eligible spouses in all qualified job training programs funded in whole or in part by DOL. TEGL No. 10-09 is available at http://wdr.doleta.gov/directives/corr_doc.cfm?DOCN=2816.

17. Attachments

Attachment A:

Attachment B:

Attachment C:

Attachment D:

Attachment E:

Attachment A: SF-424

Application for Federal Assistance SF-424	
*1. Type of Submission: [] Preapplication [] Application [X] Changed/Corrected Application	*2. Type of Application * If Revision, select appropriate letter(s) [X] New [] Continuation *Other (Specify) [] Revision
3. Date Received: 06/11/2018	4. Applicant Identifier:
5a. Federal Entity Identifier: NDW-FL-ST-16-001.4	*5b. Federal Award Identifier: EM-30114-16-60-A-12
State Use Only:	
6. Date Received By State:	7. State Application Identifier:
8. APPLICANT INFORMATION:	
*a. Legal Name: Department of Economic Opportunity	
*b. Employer/Taxpayer Identification Number (EIN/TIN): 36-4706134	*c. Organizational DUNS: 968930664
d. Address:	
*Street 1:	The Caldwell Building
Street 2:	107 East Madison Street MSC G-229
*City:	Tallahassee
County:	Leon
*State:	FL
Province:	
*Country:	US
*Zip / Postal Code:	32399-4134
e. Organizational Unit:	
Department Name: Workforce Services	Division Name: One Stop and Program Support
f. Name and contact information of person to be contacted on matters involving this application:	
Prefix: *First Name: Diane Middle Name: *Last Name: Vacca Suffix:	
Title: Government Operations	
Organizational Affiliation:	
*Telephone Number: (850) 245-7451	Fax Number:
*Email: diane.vacca@deo.myflorida.com	

Application for Federal Assistance SF-424
*9. Type of Application 1: Select Applicant Type: A. Type of Applicant 2: Select Applicant Type: Type of Applicant 3: Select Applicant Type: *Other (Specify)
*10. Name of Federal Agency: DOL/ETA
11. Catalog of Federal Domestic Assistance Number: 17.277 CFDA Title: Workforce Investment Act (WIA) National Dislocated Worker Grants
*12. Funding Opportunity Number: N/A *Title: N/A
13. Competition Identification Number: Title:
14. Areas Affected by Project (Cities, Counties, States, etc.): FL-Brevard County, FL-Duval County, FL-Flagler County, FL-Indian River County, FL-Nassau County, FL-Putnam County, FL-St. Johns County, FL-St. Lucie County, FL-Volusia County
*15. Descriptive Title of Applicant's Project: FL-Disaster~FL-Hurricane Matthew

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
*a. Applicant: FL District 2	*b. Program/Project: FL District 3, FL District 4, FL District 5, FL District 6, FL District 7, FL District 8, FL District 17, FL District 18
17. Proposed Project:	
*a. Start Date: 10/08/2016	*b. End Date: 09/30/2019
18. Estimated Funding (\$):	
*a. Federal:	\$ 7,035,611
*b. Applicant:	\$ 0
*c. State:	\$ 0
*d. Local:	\$ 0
*e. Other:	\$ 0
*f. Program Income:	\$ 0
*g. TOTAL:	\$ 7,035,611
*19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. <input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001) <input checked="" type="checkbox"/> ** I AGREE ** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix: *First Name: Michael Middle Name: D. *Last Name: Lynch Suffix:	
*Title: Senior Management Analysis	
*Telephone Number: (850) 245-7193	Fax Number:
*Email: michael.lynch@deo.myflorida.com	
*Signature of Authorized Representative: Michael D. Lynch	*Date Signed: 06/11/2018

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Standard Form 424 (Revised 10/2005)
 Prescribed by OMB Circular A-102

Attachment B: SF-424A

BUDGET INFORMATION - Non-Construction Programs

OMB Approval no. 0348-0044

SECTION A - BUDGET SUMMARY

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1.						
2.						
3.						
4.						
5. TOTALS						

SECTION B - BUDGET CATEGORIES

6. OBJECT CLASS CATEGORIES	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total
	(1)	(2)	(3)	(4)	(5)
a. Personnel	\$85,050				\$85,050
b. Fringe Benefits	\$30,618				\$30,618
c. Travel	\$3,000				\$3,000
d. Equipment	\$0				\$0
e. Supplies	\$1,601				\$1,601
f. Contractual	\$6,878,924				\$6,878,924
g. Construction	\$0				\$0
h. Other	\$5,635				\$5,635
i. Total direct Charges (sum of 6a-6h)	\$7,004,828				\$7,004,828
j. Indirect Charges	\$30,783				\$30,783
k. TOTALS (sum of 6i and 6j)	\$7,035,611				\$7,035,611
7. PROGRAM INCOME					

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Standard Form 424A (Rev. 7-97)

SECTION C - NON FEDERAL RESOURCES					
(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS	
8.					
9.					
10.					
11.					
12. TOTALS (sum of lines 8 -11)					
SECTION D - FORECASTED CASH NEEDS					
	Total for 2nd Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal					
14. Non Federal					
15. TOTAL (sum of lines 13 - 14)					
SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT					
(a) Grant Program	FUTURE FUNDING PERIODS (YEARS)				
	(b) First	(c) Second	(d) Third	(e) Fourth	
16.					
17.					
18.					
19.					
20. TOTALS (sum of lines 16 -19)					
SECTION F - OTHER BUDGET INFORMATION					
21. Direct Charges:		22. Indirect Charges:			
23. Remarks					

Standard Form 424A (Rev. 7-97)
 Prescribed by OMB Circular A-102

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Attachment C: Budget Narrative

GRANTEE LEVEL

Personnel					Admin	Non-Admin
Admin. Support	4,500.00	5.0%	36	8,100.00		
GOC III	5,500.00	10.0%	36	19,800.00		
Account III	5,000.00	5.0%	36	9,000.00		
Subtotal Personnel (Admin)				36,900.00	36,900.00	
GOC II	4,500.00	20.0%	36	32,400.00		32,400.00
SMAS	5,500.00	5.0%	36	9,900.00		9,900.00
IT Staff Cost Pool estimated \$50 per month				1,800.00		1,800.00
GOC II Monitor	4,500.00	2.5%	36	4,050.00		4,050.00
Subtotal Personnel (non-admin)				48,150.00		48,150.00
Total Personnel				85,050.00	36,900.00	48,150.00
Fringe benefits @ 36% personnel (FICA, WC, Retirement, Health)				30,618.00	13,284.00	17,334.00
Travel 12 trips @ \$250				3,000.00	750.00	2,250.00
Supplies \$1601				1,601.00	401.00	1,200.00
Other Costs						
Shared Overhead Costs				4,435.00		
Risk Management Insurance (estimated at \$400 per year)				1,200.00		
Total Other Costs				5,635.00	1,409.00	4,226.00
Contractual - Program Operator Expenses						
Temporary Jobs 350 @ \$12000	12,000.00		350	4,200,000.00		4,200,000.00
Fringe benefits @ 5% (FICA, WC)				210,000.00		210,000.00
Subcontract: Staffing Agency Fee @ 15% of temp job wages & benefits				661,500.00		661,500.00
Supportive Services @average of \$1,300 per participant				455,000.00		455,000.00
8 Case managers for three years	34,475.00		0.5	413,700.00		413,700.00
Fringe benefits @ 36%				148,932.00		148,932.00
Staff Travel 8 case managers x \$50/week x 156 weeks				62,400.00		62,400.00
Staff supplies estimated at \$200 per month				7,200.00		7,200.00
Pooled Career Center Costs @ 15% of staff-related costs)				94,835.00		94,835.00
Admin Costs @ 10%				625,357.00	625,357.00	
Total Contractual				6,878,924.00	625,357.00	6,253,567.00
Indirect Rate .4401% of Total Personnel + fringe benefits + flow-through/contractual						
				30,783.00	30,783.00	
TOTAL GRANT				7,035,611.00	708,884.00	6,326,727.00

Budget Information Narratives

Budget Narrative

Personnel: Provide a detailed explanation of the cost components of the planned cost for Personnel.

See attached budget narrative.

Fringe Benefits: Provide a detailed explanation of the cost components of the planned cost for Fringe Benefits.

See attached budget narrative.

Travel: Provide a detailed explanation of the cost components of the planned cost for Travel.

Five trips by DEO personnel, to the participating regions, to monitor grant activities and provide technical assistance. All trips are for two people with one night hotel's stay.

Hotel - \$118/night x2 = \$236 x 5 = \$1180

Car rental \$40/day x2 = \$80 x5 = 400

Fuel 52/trip x5 = 260

Meals \$36/day x 2 = \$72/day x5 = 360

Per diem - \$80/day x2 = 160 x 5= 800

Total \$3,000

Supplies: Provide a detailed explanation of the cost components of the planned cost for Supplies.

Office supplies such as pens, pencils, paper, printer ink to support day-to-day operations of the grant.

Contractual: Provide a detailed explanation for Contractual costs which specifies:

- Estimated amount of the contractual agreement(s)

- Proposed timelines

- Proposed organization, if known

- Nature of the proposed activities

All contractual costs are for Project Operators. Their allocation is listed on the Project Operator forms. Details of the expenditures are described in the Budget Narrative (attachment).

Other: Provide a detailed explanation of the cost components of the planned cost for Other.

See attached budget narrative.

Indirect Charges: Provide an explanation of the cost components of the planned costs for Indirect Charges.

See attached budget narrative and indirect cost letter.

Additional Budget Information

See attached budget narrative.

Attachment D: Statement of Work

The following application is for a grant modification request. This cover page summarizes what was changed from the last approved application.

Modification Details

Project ID: FL-23
Descriptive Title: FL-Hurricane Matthew
Project Type: Disaster
Application Number: NDW-FL-ST-16-001.4
Grant Number: EM-30114-16-60-A-12

MODIFICATION EXPLANATION	At this time, DEO is requesting the remainder of the conditionally approved funds, \$1,490,408, to complete projects as shown on the attachment, SOW/Operation Plan which highlights completed projects, projects still active and those awaiting funding to begin.
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Modification Type(s)	Increment/Need Based Period of Performance Extension Change
Period of Performance	The Proposed Project Start and End Dates differ from the awarded Project Start and End Dates of the grant. Grant Period of Performance: 10/08/2016 to 09/30/2018 (8 quarters) Proposed Period of Performance: 10/08/2016 to 09/30/2019 (12 quarters). Narrative: The a request for an extension in the period of performance is being requested to give time to finish projects underway and begin projects that have not begun due to lack of funds and available equipment.
Funding	The Total Federal Funding Amount on this application (\$7,035,611) is different from the approved up-to amount for this grant (\$2,345,203). Narrative: The remainder of the grants funds are requested to complete projects started and to begin projects that have not begun due to lack of funds and waiting for available equipment. Funding Increment Requested Increment Amount:\$1,490,408 Increment Period of Performance: to . Narrative: Brevard County was the hardest hit during Hurricane Matthew. Brevard is known for its miles and miles of waterways and parks. These were hard hit during the storm and it has been difficult to start too many projects at the same time as heavy equipment is not readily available.
Funding (Temporary Jobs)	The total funding amount for Temporary Jobs has been increased.
Participation	The Cost-Per-Participant on this application (\$20,101.75) is different from the approved calculated Cost-Per-Participant for this grant (\$6,700.58).



U.S. Department of Labor
Employment and Training Administration

OMB Approval No. 1205-0439
Expiration date: 9/30/2019

Planning Form (Disaster - Temp. Jobs) (page 1 of 3)
National Dislocated Worker Grants Electronic Application System
All quarterly entries are CUMULATIVE over all previous quarters.

PERFORMANCE FACTOR	PROGRAM YEAR QUARTER					
	ADMIN	PROGRAM	QTR1 12/31/2016	QTR2 03/31/2017	QTR3 06/30/2017	QTR4 09/30/2017
PLANNED PARTICIPANTS						
Employed In Temporary Disaster Relief Assistance			16	66	115	115
Receiving Intensive Services			1	9	19	19
Receiving Supportive Services			0	42	75	89
Completed NDWG Services			6	6	13	33
Employed at Completion of NDWG Services			6	7	8	21
Total Planned Participants			17	75	117	124
Planned Grantee Expenditures						
Administrative	83,527		336	1,741	6,340	8,399
Other*		73,160	3,562	7,473	11,390	15,829
Total: Program Management And Oversight	83,527	73,160	3,898	9,214	17,730	24,228
Indirect* (This line does not add into the subtotal)	30,783	0	336	1,101	5,071	6,101
Total Expenditures: Grantee Level	83,527	73,160	3,898	9,214	17,730	24,228
Planned Project Operator Expenditures						
Participant Wages		4,200,000	7,374	228,729	1,090,117	1,274,496
Participant Fringe Benefits		210,000	0	0	0	0
Career Services		0	0	0	0	0
Supportive Services		455,000	1,301	52,572	121,685	122,409
Other*		1,388,567	4,445	176,017	592,001	623,577
Administrative	625,357		847	59,880	194,631	229,336
NRP Processing*	0		0	0	0	0
Total: Program Management And Oversight	625,357	6,253,567	13,967	517,198	1,998,434	2,249,818
Total Expenditures: Project Operator Level	625,357	6,253,567	13,967	517,198	1,998,434	2,249,818
Total Expenditures: Grantee And Project Operator Level	708,884	6,326,727	17,865	526,412	2,016,164	2,274,046

Public Burden Statement: Persons are not required to respond to this collection of information unless it displays a currently valid OMB Control number. Respondents' obligation to complete this form is required to obtain or retain benefits (PL: 113-128 sec 170). Public reporting burden for this collection of information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This is public information and there is no expectation of confidentiality. Send comments regarding this burden estimate to the U.S. Department of Labor, Office of National Response, Room C-5311, Washington, D.C. 20210 (Paperwork Reduction Project 1205-0439).

ETA 9103-2a (March 2004)



U.S. Department of Labor
Employment and Training Administration

OMB Approval No. 1205-0439
Expiration date: 9/30/2019

Planning Form (Disaster - Temp. Jobs) (page 2 of 3)
National Dislocated Worker Grants Electronic Application System
All quarterly entries are CUMULATIVE over all previous quarters.

PERFORMANCE FACTOR	PROGRAM YEAR QUARTER			
	QTR5 12/31/2017	QTR6 03/31/2018	QTR7 06/30/2018	QTR8 09/30/2018
PLANNED PARTICIPANTS				
Employed In Temporary Disaster Relief Assistance	136	142	185	245
Receiving Intensive Services	19	19	25	37
Receiving Supportive Services	100	103	125	134
Completed NDWG Services	37	42	88	152

Employed at Completion of NDWG Services	29	30	55	90
Total Planned Participants	138	145	185	245
Planned Grantee Expenditures				
Administrative	13,669	16,378	27,569	38,760
Other*	18,846	20,921	29,628	38,335
Total: Program Management And Oversight	32,515	37,299	57,197	77,095
Indirect* (This line does not add into the subtotal)	9,939	11,897	15,045	18,193
Total Expenditures: Grantee Level	32,515	37,299	57,197	77,095
Planned Project Operator Expenditures				
Participant Wages	1,473,582	1,979,686	2,349,738	2,719,790
Participant Fringe Benefits	0	0	35,000	70,000
Career Services	0	0	0	0
Supportive Services	126,949	128,487	182,906	237,325
Other*	745,447	1,005,045	1,068,965	1,132,885
Administrative	253,285	350,097	395,965	441,833
NRP Processing*	0	0	0	0
Total: Program Management And Oversight	2,599,263	3,463,315	4,032,574	4,601,833
Total Expenditures: Project Operator Level	2,599,263	3,463,315	4,032,574	4,601,833
Total Expenditures: Grantee And Project Operator Level	2,631,778	3,500,614	4,089,771	4,678,928

Public Burden Statement: Persons are not required to respond to this collection of information unless it displays a currently valid OMB Control number. Respondents' obligation to complete this form is required to obtain or retain benefits (PL: 113-128 sec 170). Public reporting burden for this collection of information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This is public information and there is no expectation of confidentiality. Send comments regarding this burden estimate to the U.S. Department of Labor, Office of National Response, Room C-5311, Washington, D.C. 20210 (Paperwork Reduction Project 1205-0439).

ETA 9103-2a (March 2004)



U.S. Department of Labor
Employment and Training Administration

OMB Approval No. 1205-0439
Expiration date: 9/30/2019

Planning Form (Disaster - Temp. Jobs) (page 3 of 3)

National Dislocated Worker Grants Electronic Application System

All quarterly entries are CUMULATIVE over all previous quarters.

PERFORMANCE FACTOR	PROGRAM YEAR QUARTER			
	QTR9 12/31/2018	QTR10 03/31/2019	QTR11 06/30/2019	QTR12 09/30/2019
PLANNED PARTICIPANTS				
Employed In Temporary Disaster Relief Assistance	289	325	335	350
Receiving Intensive Services	52	60	64	64
Receiving Supportive Services	148	152	155	158
Completed NDWG Services	198	247	300	350
Employed at Completion of NDWG Services	140	240	290	315
Total Planned Participants	289	325	340	350
Planned Grantee Expenditures				
Administrative	49,951	61,142	72,333	83,527
Other*	47,042	55,749	64,456	73,160
Total: Program Management And Oversight	96,993	116,891	136,789	156,687
Indirect* (This line does not add into the subtotal)	21,341	24,489	27,637	30,783
Total Expenditures: Grantee Level	96,993	116,891	136,789	156,687
Planned Project Operator Expenditures				
Participant Wages	3,089,842	3,459,894	3,829,946	4,200,000
Participant Fringe Benefits	105,000	140,000	175,000	210,000
Career Services	0	0	0	0
Supportive Services	291,744	346,163	400,582	455,000
Other*	1,196,805	1,260,725	1,324,645	1,388,567
Administrative	487,701	533,569	579,437	625,357
NRP Processing*	0	0	0	0
Total: Program Management And Oversight	5,171,092	5,740,351	6,309,610	6,878,924

Total Expenditures: Project Operator Level	5,171,092	5,740,351	6,309,610	6,878,924
Total Expenditures: Grantee And Project Operator Level	5,268,085	5,857,242	6,446,399	7,035,611

Public Burden Statement: Persons are not required to respond to this collection of information unless it displays a currently valid OMB Control number. Respondents' obligation to complete this form is required to obtain or retain benefits (PL: 113-128 sec 170). Public reporting burden for this collection of information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This is public information and there is no expectation of confidentiality. Send comments regarding this burden estimate to the U.S. Department of Labor, Office of National Response, Room C-5311, Washington, D.C. 20210 (Paperwork Reduction Project 1205-0439).

ETA 9103-2a (March 2004)

Narrative Statements

Project Type: Disaster

GENERAL EXPLANATION: Please enter any information that would benefit the reviewers who will approve or deny this application. Use this area to explain items and concepts that you feel need additional information, items that need DOL specialist attention during the review process, or any information on how the program is meeting demand-driven goals.

At this time, DEO is requesting the remainder of the conditionally approved funds, \$1,490,408, to complete projects as shown on the attachment, SOW/Operation Plan which highlights completed projects, projects still active and those awaiting funding to begin.

This project will provide temporary jobs to assist with humanitarian and clean-up recovery activities to the counties affected by Hurricane Matthew. Clean-up may include debris removal and sanitation of facilities.

The bulk of the grant funds will be used to provide temporary jobs to storm-affected and other dislocated workers for needed recovery activities, including long-term recovery efforts.

Based on the current award, the State will serve 350 temporary workers for the length of the grant.

Support services will be available for transportation, child care, and safety supplies as needed by temporary workers.

Eligible temporary workers will be engaged exclusively in recovery work assisting individuals affected by Hurricane Matthew. Workers will be involved either in physical repair/restoration work on public, private non-profit properties to address damage caused by Hurricane Matthew. Temporary workers conduct such repair/restoration on the property of weatherization-eligible individuals, as permitted under this grant. In addition, some of the temporary workers will contact individuals who filed claims with FEMA and/or the State for disaster assistance due to Hurricane Matthew to assess whether they have received all services and resources to which they are entitled. The temporary workers will also assist disaster-affected individuals who have not yet received all the assistance that they require and still have unmet needs to help them access available resources to address their recovery needs.

Worksites and positions are described in a separate attachment.

The temporary positions will last less than 2,000 hours. The wages range from \$10 to \$20 (with one position at \$34) based on prevailing wages for those positions at the worksite. Consequently, the average cost of temporary wages, benefits, supportive services, and staffing agency fees for each position through the end of the grant period is estimated at \$16,480.

Worksite agreements will limit the work of these positions to recovery activities for Hurricane Matthew and will incorporate the award requirements. Ongoing monitoring will take place to ensure that grant funds are only being used in accordance with the Dislocated Worker Grant requirements.

Planned monitoring and oversight activities are carried out in accordance with DEO's monitoring plan. The purpose of the programmatic monitoring reviews is to assess whether the State's 24 LWDBs are complying with applicable laws, regulations, state plans, and all contract and agreement terms in administering their workforce programs. As such, DEO, in consultation with CareerSource Florida (CSF), annually develops and implements a process for monitoring LWDBs and for follow-up of findings which require corrective action.

DEO annually conducts both programmatic and financial monitoring of the LWDBs. DEO's Division of Workforce Services, Bureau of One-Stop and Program Support, carries out programmatic monitoring and DEO's Division of Finance and Administration, Financial Monitoring & Accountability carries out financial monitoring.

Grant Modifications

Modification Explanation:

At this time, DEO is requesting the remainder of the conditionally approved funds, \$1,490,408, to complete projects as shown on the attachment, SOW/Operation Plan which highlights completed projects, projects still active and those awaiting funding to begin.

Grant Modification: Please provide justification for changing the project performance period.

The a request for an extension in the period of performance is being requested to give time to finish projects underway and begin projects that have not begun due to lack of funds and available equipment.

Grant Modification: Please provide justification for changing the approved grant amount.

The remainder of the grants funds are requested to complete projects started and to begin projects that have not begun due to lack of funds and waiting for available equipment.

Grant Modification: Please provide explanation for increment request.

Brevard County was the hardest hit during Hurricane Matthew. Brevard is known for its miles and miles of waterways and parks. These were hard hit during the storm and it has been difficult to start too many projects at the same time as heavy equipment is not readily available.

Project Overview

Please explain why the planned cost per participant exceeds the cost under the formula program.

(from NDW-FL-ST-16-001.3) Planned cost per participant is higher than formula program costs during a disaster event.

Project Plan

Please delineate the cost components of the planned cost in Admin. Excluding NRP Processing - Program Management and Oversight (Grantee Level).

(from NDW-FL-ST-16-001.3) see budget narrative

<p>Please explain the basis of providing a value in Other-Program Management and Oversight (Grantee Level).</p> <p>(from NDW-FL-ST-16-001.3) see budget narrative.</p>
<p>Please explain the basis of providing a value in Other (Project Operator Level).</p> <p>(from NDW-FL-ST-16-001.3) see budget narrative</p>
<p>Please delineate the cost components of the planned cost in Admin. Excluding NRP Processing (Project Operator Level).</p> <p>(from NDW-FL-ST-16-001.3) Estimated at 10% of program operator expenses. Will be based on approved indirect rate which varies by subgrantee.</p>
<p>Please explain the basis for providing a value in Indirect.</p> <p>(from NDW-FL-ST-16-001.3) See attached Indirect Rate Approval Letter.</p>

**National Emergency Dislocated Worker Grant
Brevard County, Florida: Hurricane Matthew
Scope of Work/Operating Plan**

Progress Report through April 30, 2018

Worksite/ Impact Area	Project	Disaster Related	Project Status	Position Types
1.Brevard County: Department of Natural Resources	<p style="text-align: center;">I. Dune Restoration & Revegetation: Summary & Overview</p> <p>Brevard County's Natural Resources requested immediate assistance from CareerSource Brevard to hire a Special Projects Coordinator to perform duties relative to the remediation and restoration of this area to include emergency services for the fourteen houses, a sand replacement project, and a vegetation replacement project. The Beach projects are divided into four sections; the North Reach section of 9.4 miles, The Mid Reach section is 7.6 miles, the South Reach section is 3.8 miles and the South Beaches section which is 13.4 miles. A Total of 34.2 miles.</p>	Hurricane Matthew created significant erosion damage to 34.2 miles of beaches between Melbourne Beach and Sebastian Inlet and compromised the structural integrity of approximately fourteen (14) houses.	Scheduled to be COMPLETED 6-18	Beach Restoration Worker
	<p>INITIAL SCOPE OF WORK: Provide field oversight of the sand replacement and replace sea oat projects; mass mailing to request permission letters; notarizing letters at the request of residents; managing a database and storage of project records and responding to residents questions via telephone an email. REVISED SCOPE OF WORK: <u>Project #1: Large Scale Sand Replacement</u> - Special Projects Coordinator provided field oversight for the contractor, JP Donovan, Inc., to replace sand across 11.4 miles from 3425 South Highway A1A to 9515 S Highway A1A. <u>Project #2: Mass Mailing to Obtain Permission Letters from Residents</u> - As an element of the Sand Replacement project, the Special Coordinator must contact all of the approximate 450 beachfront property owners adjacent to the replacement project and obtain permission letters that require notarization. <u>Project #3: Sea Oats Project</u> - The Special Projects Coordinator provided field oversight for the contractor Aquatic Plants of Florida was contracted by Brevard County to plant 375,000 sea oats as part of the restoration of the beach dunes and began installation of the sea oats in the South Beaches on March 27, 2017. The project began at property 3425 Highway A1A and continued south to 9515 Highway A1A in Melbourne Beach totaling 9.25 miles. <u>Project #4: Database Management, Brevard County Beach Update Hotline, and Storage of Project Records</u> - The Special Projects Coordinator maintained the Permission Letter spreadsheet keeping track of the letters from 450 beachfront property owners as they were received. <u>Project #5: Warranty of Plants</u> - Relative to Project #3, the Sea Oats Project, Special Projects Coordinator inspected, monitored and documented the survival rate of 375,000 sea oat plants across 9.25 miles of beachfront property. <u>Project #6: Building of Barrier Fencing</u> -The Special Projects Coordinator directed contractors to erect two temporary barriers to discourage the public from accessing areas. <u>Project #7: Emergency Sand Replacement</u> - Special Projects Coordinator provided field oversight for contractor, J.P. Donovan, to provide emergency sand replacement for fourteen (14) houses in Melbourne Beach. Supervision and Coordination of Emergency Sand Placement for 14 Houses in Melbourne Beach. <u>Project # 8: Mid Reach Dune Reconstruction</u>, to date 1.8 miles of the 7.6 mile of the Mid Reach area has been completed by replacing approximately 35,000 cubic yards of sand.</p>			

Worksite/ Impact Area	Project	Disaster Related	Project Status	Position Types
	<p>II. Repair & Restoration Various Projects:</p> <p>Summary & Overview Provide Engineering Services necessary to perform duties relative to the restoration of numerous sites that suffered damages. These duties would include assisting with project management of sand placement and sea oat projects; coordinating project worksheets for various projects; coordination and permitting removal of derelict vessels; and designing and planning repair of waterfront county facilities eroded by Hurricane Matthew including engineered dunes, Blue Crab Cove, mosquito control dikes and storm water ditches.</p> <p>INITIAL SCOPE OF WORK: Hire professional environmental engineer to assist County engineer to provide support for "Repairs and restoration of sand placement, sea oat projects, repair of waterfront county facilities, Blue Crab Cove, mosquito control dikes and storm water ditches. Coordinate and permit removal of derelict vessels associated with Hurricane Matthew."</p> <p>REVISED SCOPE OF WORK: <u>Project #1: Castaway Park Shoreline Restoration – Palm Bay, FL</u></p> <p>Castaway Park located along the Indian River Lagoon in the City of Palm Bay experienced severe shoreline erosion during passage of Hurricane Matthew. So areas of the shoreline lost up to 15 feet due to erosion. The City of Palm Bay requested assistance from Brevard County Natural Resources through the development of a design fill template to restore the shoreline in the eroded areas. Tasks completed included conducting site assessment of shoreline damage and developing design drawings for shoreline restoration templates. The following chart indicates by profile listed in the photo below the amount of work to be completed at each of the damaged areas with in Castaway Park. <u>Project #2: Derelict Vessel Removal – Brevard County</u> During the passage of Hurricane Matthew, numerous vessels moored throughout Brevard County in the Indian River Lagoon and surrounding bodies of water broke free from their moorings and became derelict or abandoned vessels. These vessels can pose a hazard to navigation and result in adverse impacts to environmental resources such as seagrass, manatees, shorebirds, and other marine life. These vessels require removal upon appropriate authorization by the Florida Fish and Wildlife Conservation Commission.</p> <p><u>Project #3: Griffis Landing at Blue Crab Cove Shoreline Restoration – Cocoa</u>, The impacts from Hurricane Matthew resulted in the significant erosion of the shoreline including portions of the grass and parking area immediately landward of the existing dock structure. The erosion also resulted in the settlement (approximately 2 feet) of an existing concrete curb wall. The proposed project includes the installation of approximately 95' of a vinyl sheet pile wall and repair of approximately 65' of riprap revetment. Brevard County intends to obtain FEMA reimbursement for all associated repair costs. <u>Project # 4: L-1 Storm Water Ditch Repairs – Melbourne, FL.</u> Site visit to assess damage, coordinate with Public Works and Road and Bridge staff to identify repair areas. Obtain cost estimates. <u>Project #5: Lake Washington Storm Water Ditch Repairs – Melbourne, FL.</u> Develop draft conceptual sketches of design, Identified list of different repair alternatives and products as erosion control. Coordinate with contractors and vendors to obtain cost estimates. Coordinate with Pubic Works Dept. and identify necessary permits. <u>Project #6: Marine Debris Removal Program – Brevard County.</u> The Florida Department of Environmental Protection (FDEP) initiated a program following the passage of Hurricane Matthew to identify and remove marine debris throughout the Indian River Lagoon left in the wake of the storm. (Marine Debris consists of floating tree limbs, pieces of docks, and</p>		COMPLETED 6-17	Recovery Engineer

Worksite/ Impact Area	Project	Disaster Related	Project Status	Position Types
	<p>other hazards floating in the water or washed up on the beaches. Tasks completed during the course of this project included:</p> <ol style="list-style-type: none"> 1. Identify and report marine debris throughout the County. 2. Obtain status updates on progress of marine debris removal throughout the County. 3. Field calls from local residents requesting debris removal and requesting status updates on marine debris removal. 			
	<p>III. Shoreline Restoration – Wastewater Plant – Melbourne Beach INITIAL SCOPE OF WORK: To remove all lumber and other debris from Hurricane Matthew that had accumulated on the Brevard County Utilities Department’s South Beaches Waste Water Treatment Plant’s river shoreline and remove to the landfill. REVISED SCOPE OF WORK: Crew removed 11 truck and trailer loads of lumber consisting of washed up docks, decking and various pieces of trees and took to Cocoa landfill.</p>	Hurricane Matthew broke up docks on the rivers and the boards and debris were deposited by high waters on the Utilities property.	COMPLETED 2-17	Recovery Supervisor Restoration Service Workers
	<p>IV. Removal of Derelict Boat at the Hilton – Indialantic INITIAL SCOPE OF WORK: Removal of a derelict boat that had washed up on the beach behind the Hilton Melbourne Beach Oceanfront Hotel at 3003 N. Highway A1A in Melbourne, Florida. REVISED SCOPE OF WORK: Cut the vessel up into about 40 pieces. Transport the pieces over the beach, across the over walk to the trucks. Loaded 40 pieces onto the County truck and crew truck. Remove all the fiberglass, Styrofoam, debris created from demolition process and bag the debris for transport to the landfill. Debris taken to the landfill.</p>	Due to the high and rough waters generated by Hurricane Matthew, the shoreline and 2.5 acre parcel was covered with debris from other places like docks on the river, posts were moved and the shoreline was eroded, compromising a dock and viewing area.	COMPLETED 2-17	Recovery Supervisor Beach Restoration Workers
	<p>V. Shoreline Restoration – Merritt Island Causeway INITIAL SCOPE OF WORK: Repair damage to a dock and Indian River shoreline on the north side of Merritt Island Causeway, Highway 520, as a result of high water, rough waters and high winds. 250 linear feet of shoreline and a 2.5 acre parcel required immediate assistance for repairs and restoration due to the public’s access to this area. Tasks required to repair and restore the property Include: <ol style="list-style-type: none"> 1. Replace erosion materials, 2. Clean up debris, 3. Repair and replace items like posts and 4. Stake up damaged trees REVISED SCOPE OF WORK: Prepared the area for replenishment of rock: Area from the pavement to the dock experienced erosion due to storm surge; exposing pipes. Cleared debris that had accumulated during the storm over the pipe area. Replaced section of one pipe line that was broken with new pipe. Pipes were covered with gravel and rock. Staked up approximately thirty trees that were blown over by the wind. Anchored signage posts that had been blown over by the wind.</p>		COMPLETED 2-17	Recovery Supervisor Restoration Service Workers

Worksite/ Impact Area	Project	Disaster Related	Project Status	Position Types
2. Brevard County: Parks & Recreation	<p>Summary/Overview of Projects: The Department manages responsible for 121 parks, 3 campgrounds, 3 nature centers, 3 education centers, 44 beach access sites, 10 school athletic sites, and more than 16,500 managed acres of Environmentally Endangered Lands sanctuaries and conservation areas.</p> <p>To date Crews have completed work 34 of our county parks and we continue to add additional parks as we finish a park and go on to the next. Parks were prioritized by the Parks Department as to the danger they present to the public.</p> <p>INITIAL SCOPE OF WORK: 1. Replace erosion materials, 2. Clean up debris 3. Repair and replace items like posts and fencing and boardwalks. 4. Stake up damaged trees 5. Cut and remove fallen trees / storm debris.</p> <p>REVISED SCOPE OF WORK: The following are brief summaries of the accomplishments for each of the 18 Parks where our restoration crews provided assistance through February 28, 2018, #1. Lori Wilson Park - Cocoa Beach, FL. The Restoration Crew cleared over 200 yards of trails, removed approximately 20 downed trees and removed 30 truckloads of debris. #2. Travis Park – Cocoa, FL The Restoration Crew Removed Approximately 30 pickup loads of hurricane debris from 400 yards of shoreline and 200 yards of trails within the park. The crew also removed four (4) small trees and two (2) large trees blown down by Hurricane Matthew. The crew also utilized the Park and Rec tree chipper to chip up some of the branches to use as mulch around the area. #3. Dick Blake Park– Rockledge, FL The Restoration Crew cleared over 500 yards of trails, where branches and debris blown down from the hurricane had been put into piles just off the trails by county workers just after the storm. (The county did not have the labor or means to remove the debris or cut up the trees and had to leave them lay beside the trails.) These piles were not only unsightly but were a fire hazard during the spring dry season. The crew also removed five (5) downed trees blown down by the hurricane and hauled 37 truckloads of debris to the Cocoa landfill facility. #4. Burton Smith Regional Park- Cocoa, FL The park employees had cleared some of the trails right after the hurricane, by piling up downed branches and debris and leaving them beside the trail for later removal, which never occurred due to lack of manpower. Other trails remained closed due to blown over trees and branches. The Restoration Crew was able to open up five (5) trails (over two (2) miles) by removing downed branches and trees. Around 100 yards of shoreline area was cleared from downed branches and trees that were in the water. They also cleared over 400 yards of border line fence where trees and branches had been blown over onto the ground. A total of 44 trees were cut up and hauled away or chipped up for mulch. #5. Manatee Cove Park – Merritt Island, FL The Restoration Crew cut up and loaded 37 trailer loads of downed debris and hauled them to the Cocoa landfill and 25 piles of debris left by park employees were chipped up and reused as mulch. Restoration Crew cut up 12 trees that were blown down, cut back 33 trees that were leaning over the roadway alleviating the danger of them falling onto the roadway. Used chipper to make mulch for several of the trails, and hauled 18 loads of debris to the Cocoa Landfill. #6. Burnett Park, Cocoa West, The Restoration Crew Removed 5 truck and trailer loads of debris to the Cocoa landfill, removed debris from over 500 feet of fencing, removed 3 downed trees and used chipper to chip up limbs and branches for trails. #7. Kelley Park East - Merritt Island, FL Cleaned 150 ft. of shoreline of the Banana River, boat ramp area, picnic area, and parking lot. Hauled 11 Truck and trailer load s of debris to the Cocoa landfill. #8. Kelley Park West - Merritt Island, FL Cleaned 1180 yards of canal of debris blown in from the hurricane winds, cut limbs and branches blown down blocking canal. Hauled 34 truck and trailer loads of debris to the Cocoa landfill. #9. Bourbeau Park – Cocoa, FL Cleaned up debris and removed two (2)</p>	Hurricane Matthew caused significant wind damage to trees, boardwalks and beach access to many of the parks in Brevard County.	In Progress	Recovery Supervisor Restoration Service Workers

Worksite/ Impact Area	Project	Disaster Related	Project Status	Position Types
	<p>downed trees hauled to the Cocoa landfill. #10. Pioneer Trail - Merritt Island, FL Cleaned up debris, cut down one (1) tree and cleared 1.4 miles of trail. Hauled 2 loads to Cocoa Landfill. #11. Kings Park- Merritt Island, FL Cleaned up debris, removed several downed limbs and cut up 2 downed trees. Hauled one (1) load to the landfill. #12. McFarland Park - Cocoa, FL Cleaned up debris, Chipped up several downed limbs and three (3) trees. Hauled 5 loads to the landfill. #13. Mitchell Ellington Park - Merritt Island. Cleaned up debris, hauled 15 loads to Landfill. #14. Junny Rios Martinez Park - Merritt Island Removed debris, hauled five (5) loads to the landfill, cut and removed two (2) large trees. # 15. River Walk Park, Rockledge, Fl. Cleared 540 ft of debris blown up against and into fence line, Cut and removed one (1) large downed tree, and removed stump. #16. Osteen Park - Merritt Island, Fl Removed three (3) loads of Debris from ditch hauled to landfill. #17. McLarty Park - Rockledge, Florida - Removed 12 stumps from downed trees cut by park staff. #18. McKnight Park - Rockledge Florida - Removed 10 stumps from downed trees removed by park staff.</p>			
	<p>To date we have completed work in 34 of our 121 parks. We continue to add parks and projects to the Scope of Work as funding for materials become available to repair boardwalks and buildings damaged by Hurricane Matthew.</p> <p>Additional Parks have also been added for debris removal based upon their Priority List of which parks having most damage and usage.</p> <p>More crews to finish work could be added if additional funding were available.</p> <p>Parks on the list for additional work are:</p> <ul style="list-style-type: none"> • Fay Lake Park • Kennedy Point • Cuyler Park • Fox Lakes • Harry T. Moore • Manatee Hammock • North Brevard Walking Trail • Six Mile Creek • F. Burton Smith • Manatee Cove • River Walk • Veterans Memorial • Erna Nixon • Long Point • Viera Regional 		<p><u>WAITING ON FUNDING</u></p>	<p>Recovery Supervisor Restoration Service Workers</p>
<p>3. City of Palm Bay: Inside Building Restoration</p>	<p>Summary/Overview of Program:</p> <p>The city covers a total area of 68.8 square miles. The eastern boarder has four (4) miles of shoreline along the Indian River. There are approximately 180 miles of dug canals that drain the area and control flooding throughout the city. Palm Bay projects were divided into two separate initiatives, one for City facilities to provide Facilities Recovery Construction to city-owned facilities and grounds and another to remove debris and clear the hiking trails at Turkey Creek</p>	<p>Hurricane Matthew caused significant wind damage to the parks, shorelines, and to several of the City of Palm Bay's public buildings and adjacent foliage. High winds blew in windows and caused roof damage at the police station causing major water damage to the interior of the facility. Strong Winds and Rains drove salt water into areas of the</p>		<p>Recovery Construction Supervisor Restoration Service Workers</p>

Worksite/ Impact Area	Project	Disaster Related	Project Status	Position Types
		building's exterior, causing damage to doors, cracked mortar in the exterior brick walls, and equipment and lintels.		
	<p>I. City of Palm Bay Facilities</p> <p>INITIAL SCOPE OF WORK: The City of Palm Bay owns and maintains the Police Department, City Hall, City Hall Annex, Police Gun Range, Water Plant, and 13 well shed roofs to be repaired and restored from damages incurred from Hurricane Matthew. Recovery efforts were to repair and restore the facilities include; repainting damaged walls and doors, Clean up debris, Repair and replace items like decks, doors, posts and fencing, Replace damaged ceiling tiles caused by leaking roofs, Seal buildings/replace caulking, Replace flooring damaged by water intrusion and leaking roofs.</p> <p>REVISED SCOPES OF WORK:</p> <p>Project #1: Police Department: Due to roof, window and door damage, water infiltrated almost all areas of the building causing damage to most ceilings, walls, and floors. Prepped and painted 24 exterior doors and door frames. Prepped, painted and replaced trim and mud-walls in 140 ft. of hallway. Prepped and painted 16 rooms and offices. Replaced hundreds of ceiling tile and trim. Removed and replaced 1500 sq. ft. of carpet. Prepped and painted a 15 X 15 ft. closet and another 180 ft. hall way. Painted the ceiling on the outside sally port and prepped and painted five (5) garage doors, 30 headers, and two (2) railings (80 ft. in length). Prepped and painted vents to generator and electrical rooms. Replaced damaged cabinets and counter tops. The crew repaired 75 feet of safety railings, four (4) overhead doors, six (6) exterior doors, and 180 feet of lintel. Crews worked to repair cracks in the brick mortar caused by hard rains driven by hurricane winds and restore to pre-hurricane condition, East wall completed.</p> <p>.</p>		IN PROGRESS, Inside work complete, outside work on walls still in progress. Sealing and repairing mortar.	
	<p>Project #2: Water Plant/public works office (Building C): Prepped and painted 30 X 30 ft. room, 25 ft. hall way, 3 exterior doors and door frames. Prepped and caulked 5 windows, removed carpet from two (2) 15 X 15 ft. offices. Project # 3: Clean-up around City Hall Complex: (Located at 130 Malabar Rd. Palm Bay). The Crew cut out dead branches in 22 trees raked up blown down leaves and had 60 yards of debris hauled away. The Crew cut dead branches from 15 trees and removed more than 11 truckloads and trailer loads of debris around the compound Lot. Project # 4: Clean up around the Public Works Facility: (1050 Malabar Rd, Palm Bay). The Crew cut dead branches from six (6) trees, picked up debris and had 30 yards of debris hauled away. Project # 5: Clean up around North Regional Utilities Complex: (1105 Claremont Street, Palm Bay). The Crew cleaned 1200 ft. of fence line of trees and branches that were blown down by Hurricane Matthews high winds. 20 yards of debris were removed. Project #6: Water Plant Building J: Removed damaged Insulation from walls, reinsulated and repaired damaged walls by repairing drywall and painting walls in three (3) rooms. Removed damaged flooring in three (3) rooms and installed new carpet. Project #7: EOC building, repaired damaged walls in two (2) rooms, prepped and painted. Project #8: Fire Station 3: Repaired 50 Ft. of downed fence: Project #9: City Hall Annex: Working on three (3) rooms with water damage to walls and Ceilings. Project #10: Police Station North; Inside, repaired and painted four (4) rooms with water damage. Outside, repaired walls and repainted walls due to rain peeling off paint. Replaced damaged down spouts. Project # 11: Palm Bay Chamber Office; Removed damaged walls, replaced drywall,</p>		COMPLETED	

Worksite/ Impact Area	Project	Disaster Related	Project Status	Position Types
	prepped and painted Two (2) rooms. Replaced flooring. Removed one (1) downed tree on property and hauled away.			
	Project #12: City Hall and City Hall Annex Buildings; Water damage repairs are needed inside to replace ceiling tile, repair and replace damaged drywall, repair flooring and remove mold. Outside, repairs are needed on the mortar joints in the brick wall.	Hurricane Matthew caused significant wind damage to the parks, shorelines, and to several of the City of Palm Bay's public buildings. High winds drove rain in through cracks in door, windows and walls, causing damage to interior of buildings. The winds drove the salt water into areas of the building's exterior, causing damage to mortar, and lintels.	<u>WAITING ON FUNDING</u>	Recovery Construction Supervisor Restoration Service Workers
City of Palm Bay: Turkey Creek	<p align="center">II Turkey Creek</p> <p>INITIAL SCOPE OF WORK: Turkey creek sanctuary has more than 3.5 miles of trails which needed clearing of fallen trees and debris. It is estimated that there are over 500 trees damaged by high winds and will need cut and removed to reduce fire hazards to the sanctuary and to create a safe environment for park visitors.</p> <p>REVISED SCOPE OF WORK: The Restoration Crew started on the sand Pine Trail, then moved to the Scrub Trail and Jogging Trail and worked on the hardest hit areas of each. As of February 28, 2018 the Crew removed over 400 trees that had been blown over, blocking trails and creating fire hazards and blocking entrance to the sanctuary for emergency vehicles. They also removed 90 trees that were leaning and ready to fall, creating severe danger hazards for all guests visiting the sanctuary. The crew was able to clear and clean over 7,000 feet of trail, about 2/3 of what is needed to be done. The crew hauled over 700 trailer loads of debris from the sanctuary. The crew also chipped over 60 cu. yards of wood to be used as mulch throughout the sanctuary. It is estimated that over 525 cubic yards or 950 tons of material was removed and taken to the landfill. (These numbers are based upon the City's Facilities Directors information on removing 35 loads @ 20 cubic yards per load.) The crew has cleared 1,295 ft. of fence line, removing debris where the hurricane winds and rain peeled the paint off the fence.</p>	The Sanctuary suffered severe damage due to hurricane Matthew (2016). Approximately 500 mature sand pines were toppled during the storms.	IN PROGRESS	Recovery Supervisor Restoration Service Workers
4. National Park Service, U.S. Dept. of the Interior: Canaveral National Seashore	<p>Summary/Overview of Projects: The Canaveral National Seashore (CNS) is a national seashore located between New Smyrna Beach and Titusville, Florida. The park is located on a barrier island and consists of 24 miles of Atlantic Ocean beach, dunes and the Mosquito lagoon. Canaveral National Seashore occupies 57,662 acres including lagoons.</p> <p>According to the CNS Storm Damage Assessment Report dated October 24, 2016, Canaveral National Seashore sustained significant damages to the beaches, dunes, boardwalks, comfort stations, roads, and buildings.</p> <p>INITIAL SCOPE OF WORK: The assessment team inspected 67 locations and created 122 work orders. Estimates were costed using the Cost Estimating Software System (CESS) and 89 projects were created. The estimated total for material and supplies for the work totaled \$1,192,269.</p> <p>CNS, requested CareerSource Brevard's assistance for help with debris clean up and restoration. We are presently assisting them with three (3) crews. The following are a brief descriptions of projects that have been completed and worked on as if 2-28-18.</p>	Hurricane Matthew's damage occurred in all the area occupied by Kennedy Space Center, Fish and Wildlife and the Canaveral National Seashore. Matthews rain and strong winds caused water to flood the inland dikes and breach the sand dunes in several areas of the 35 mile long shore line, causing flooding in many areas of over three feet of water where structures existed. These structures (building, boardwalks, dikes and roads etc.), subsystems (sewer, underground electrical, etc.), sidewalks and park elements like signs, etc. all sustained significant damage.		Recovery Supervisor Recovery Service Workers

Worksite/ Impact Area	Project	Disaster Related	Project Status	Position Types
	<p>REVISED SCOPES OF WORK: I. Playalinda Beach – Titusville, FL</p> <p>Project #1: Entrance to Playa Linda Beach Park and Vista 3 and Vistas 4 & 5 Repaired front gate allowing it to close and open. Replaced hinges and brackets. Removed 10 dead trees damaged by the wind and flooding salt water. Removed three (3) Cubic Yards of Debris. Project #2: Restoration of Vista #3 Southside of Playalinda Beach Road at the south end of Biolab Road was washed out with water and wind from Hurricane Matthew. The Restoration Crew spread 15 cubic yards of fill dirt provided by CNS over the 75' X 25' leveled area with rakes and shovels and laid sod to restore the area. Project #3: ATV Vehicle Garage and Life Guard office: The Restoration Crew performed demolition and cleaned out the ATV Building. Filled two (2) 40 yard containers with debris. Garage, Life Guard office and entire area was flooded with 3 ft. of sea water. Damage had occurred when The Restoration crew working with CNS staffed cleaned up hurricane debris, demo'd and replaced nine windows, four doors and painted the walls and floor of the 1000 square foot building. The CNS restoration crew and CNS staff demolition and cleaned out the 300 square foot Lifeguard Building. Replaced two windows, framed out a door, hung two doors, and installed eleven 4X8 bead board panels to finish the walls and assisted with wiring of both building. Project #4: Boardwalk#4; The damage done to Boardwalk #4 was so severe that it must be replaced. The Restoration crew along with CNS staff Demoed 550 linear feet of boardwalk and removed 240 yards of material. Rebuilt 550 linear feet of boardwalk included six ramps and forty six steps. Project #5: Boardwalk #2; the boardwalk is a total of 444ft, 130 feet was twisted and washed away. To date 105 feet has been replaced. Project #6: Boardwalk #3; the boardwalk is 378 ft. long, 50 feet needed replaced and additional bracing was added to sure up structure from wind damage. Project # 7 Boardwalk #8; 20 linear feet of boardwalk was demoed and rebuilt along with replacement of stairs. Project #8: Boardwalk #9; 25 linear feet was demoed and replaced along with stairs. Project #9: Boardwalk #10; total length of boardwalk is 180 feet, 50 linear feet was demoed and replaced, 30 steps replaced, and 28 additional supports braces were added to sure up boardwalk weaken by the hurricane winds. Project # 10: Boardwalk # 12; Removed debris and sand from boardwalk. Project #11: Boardwalk # 13; Only 10 linear feet needed to be replaced along with the stairs. Project #12: Boardwalk #14; 15 feet needed repaired and additional bracing was added. Project #13: Repairs on Comfort Stations 1,2,3,4,11,12, and 13: The Flooding storm surge and extremely high winds from Hurricane Matthew passing along the beach caused significant damage to seven (7) of the comfort stations at Playa Linda Beach. The Restoration Crews performed the following work: Pressure washed and painted the inside walls and ceilings of the comfort station. Repaired damaged toilets by replacing bilge pumps, storage tank, and tubing and fiber glass repairs. Pressure washed and cleaned debris from the pit that the toilets sit on when needed, and damaged wood with PVC and cut the drains for proper draining under the toilet. The Crew also repaired 34 Trash and two (2) Recycling containers damaged by water and blowing sand. Prepped and Painted. Project #14: Eddy Creek Pier The 200 ft. Pier had been moved four to five feet from its original position by the 3 to 5 ft. water storm surge and extremely high winds. Crews completely disassembled the pier and reused the lumber to rebuild the entire pier at its original location. Project #15: Administrative Service Crossover/ Boardwalk – 160 linear feet The Service Crossover was completely destroyed by Hurricane Matthew, and needed replaced. The Restoration crew assisted CNS staff in the reconstruction of the 160 ft. boardwalk.</p>		<p>IN PROGRESS: There were a total of 8 crossovers damaged or destroyed during Hurricane Matthew. Crews have completed work on approximately 60 % of the crossovers and continue to rebuild them as funding becomes available one by one. It is estimated that it will take another 12 months to complete the crossovers.</p> <p><u>WAITING FOR FUNDING</u></p>	

Worksite/ Impact Area	Project	Disaster Related	Project Status	Position Types
	<p>The storm surge left debris in an area 3750 square feet that included parking lots and grounds. The debris was placed in the dumpster. Replaced the ledgers and reconstructed the walkways. Project #7: Apollo Beach: Boat Dock at the Ranger Station – 35 X 70 square feet</p> <p>Storm surge and winds from Hurricane Matthew passing along the Apollo Beach area caused significant damage to the boat dock at the Ranger Station. The CNS Maintenance Crew Set loose nails and screws. Two boat slips required a total of 20 cubic feet of demolition down to the ledgers in some places to the stringers in others. Replaced 165 deck boards, sixteen 2X8 ledgers, ten 4X4 stringers were replaced in all three slips. CNS Maintenance Crew utilized waders to get into the water and perform demolition and repairs to the boat slip docks. Project #8: Canoe Launch, One cubic yard of debris cleanup of vegetation, tree limbs, lumber from other docks that had washed down river. Project #9: Eldora Loop – Parking Lot and Comfort Station #8 Cleaned up all fifteen cubic yards of debris in the parking lot. Cut total of fifteen dead trees, damaged trees, vegetation and limb debris. Took all the debris to dumping area.</p> <p>Project #10: DBCC House – Debris cleanup of two acres of grounds including debris, limbs, - Remove three cubic yards of dock board washed up in river onto shore. Dock was heavily damaged and reduced to ½ its size. House was heavily damaged, especially the roof. Used waders and chainsaws to clean up all the debris and dock. Project #11: Fellers House - Removed damaged porch screen on house and replaced with a 160 square feet of new screen material. 18 cubic yards of debris removal of dead trees, damaged trees, vegetation and limbs around property. Boat dock was damaged and one post was added to shore up the dock. Replaced 25 feet of the dock deck boards. Transported all debris to the dump. Project #12: Crew replaced and rebuilt 180 Ft. of Boardwalk #3 damaged by hurricane Matthew. Project #13: Crew repaired 65 Ft on boardwalk #2 damaged by hurricane Matthew. Project #14: Crew removed 6 truckloads of debris from 1,800 ft of water front washed up by hurricane winds.</p>			
	<p>III. Seminole Rest</p> <p>Project #1: Debris clean up. Winds and storm surge caused significant debris across property. The CNS Maintenance Crew removed 40 yards of debris across the property and placed in dumpsters for removal. Crew removed 1 large blown over tree, 50 ft. and removed with truck. Project #2: Restore washed out areas. Storm surge and winds from Hurricane Matthew passing along the beach caused significant damage washing out areas along the shoreline. The Restoration Crew delivered 26 yards, of crush and sand to fill in the washed out areas; by transporting, via a Gator vehicle, one load at a time. Shoveled, raked and spread the fill and then laid two pallets of sod, and 20 yards of mulch. Project #3: Demolition and reconstructed Damaged Walkway Storm surge and winds from Hurricane Matthew passing along the beach caused significant damage washing out sidewalk areas along the shoreline. The CNS Maintenance Crew performed demolition to sections of the damaged concrete walkway, total fifty feet of walkway, with jackhammers. Set 100 feet of frame boards in sections, poured four yards of concrete and worked concrete to finish. Project #4: Repaired damage to outside work shed, prepped and painted.</p>	<p>Storm surge and winds from Hurricane Matthew passing along the beach caused water to be pushed up and flooded Seminole Rest causing severe damage to shorelines, docks and vegetation.</p>	<p>IN PROGRESS</p>	
	<p>IV. Dune Restoration Crew</p> <p>Project #1: Restoration of Dune Fencing to Repair Beach Erosion. Hurricane Matthew caused severe beach erosion at Canaveral National Seashore. In a few areas the ocean breached the dune and leveling and over washing the site. Dune (snow) fencing has proven to be an effective method for restoration to rebuild the dunes. Approximately 2.5 linear miles, 97 rolls of dune (snow)</p>		<p>COMPLETED</p>	<p>Beach Restoration Workers</p>

Worksite/ Impact Area	Project	Disaster Related	Project Status	Position Types
	<p>fencing and posts provided by Canaveral National Seashore, were installed. Materials were delivered to the ATV Building staging area and had to be transported via ATVs out to the beaches for installation. Project #2: Restoration of Vegetation to Repair Beach Erosion</p> <p>The total area of five acres was revegetated with over 500 native plants such as sea grape and saw palmetto. Plants were watered using a pumper truck. Debris and trash washed over the dunes and on the beach that needed to be removed before nesting sea turtle season and for the safety of the public. There were downed trees from the storm that need to be cleared in these same areas to allow for restoration of the damage. Project #3: Restoration of Historic Markers Damaged by High Winds and Water. Two (2) historic markers were damaged, similar to sandblasting, by the high winds and high tides that breached the beach dune areas. Signs were removed, restored and reinstalled. New poles were installed in cement footers to replace ones damaged in hurricane. Project #4: Location and reinstallation of mile markers on beach</p> <p>Multiple mile markers along 26 miles of beach were uprooted due to the high winds and high tides that breached the dunes. The crew located as 18 of the markers, restored the faces that had been sandblasted by the high winds and painted and reinstalled them.</p>			
<p>5. U.S. Fish and Wildlife Service, Dept. of the Interior: Merritt Island National Wildlife Refuge</p>	<p>Summary and Overview</p> <p>Merritt Island NWR (National Wildlife Refuge totals over 139,000 acres and is an overlay of NASA's John F. Kennedy Space Center, where the worlds most advanced technology launched man to the moon, and today, continues space exploration. However, there is another kind of "space" here, one that is set aside for over 500 different species of wildlife and 1000 species of plants, along this 35-mile long barrier island. The Wildlife biologists have estimated that 150 water control structures have been damaged by Hurricane Matthews due to erosion and 30 of the culverts were damaged enough to need to be replaced. Also more than 44 miles of damage was done to the dikes/levees and public use roads. Another major structure that was destroyed by flooding and fallen trees was the 1100 ft. Oak Hammock boardwalk, and 2 foot bridges.</p>	<p>Hurricane Matthew's damage occurred in all the area occupied by Kennedy Space Center, Fish and Wildlife and the Canaveral National Seashore. Matthews rain and strong winds caused water to flood the inland dikes and breach the sand dunes in several areas of the 35 mile long shore line, causing flooding in many areas of over three feet of water where structures existed. These structures (building, boardwalks, dikes and roads etc.), subsystems (sewer, underground electrical, etc.), sidewalks and park elements like signs, etc. all sustained significant damage.</p>		<p>Recovery Supervisor Recovery Service Workers</p> <p>Restoration Construction Equipment Operators</p> <p>Restoration Service Workers</p>
	<p>I. Oak Hammock Boardwalk Crew</p> <p>Removed over 1200 feet of damaged boardwalk and hauled it by truck to the facilities headquarters. Removed 22 downed trees and removed debris washed up on the boardwalk and trails due to the flooding and high winds. To date the crew has reconstructed 1 Foot Bridge of 22 Ft., 1 Foot Bridge of 62 Ft. and 598 ft. of the Oak Hammock Boardwalk. Repaired and rehung 6 information signs along the board walk. Replaced washed out stone at the entrance to the boardwalk.</p> <p>I.a. Palm Hammock Boardwalk Crew</p> <p>Repair/Replace over 1500 feet of damaged boardwalk.</p> <p>II. Refuge Visitors Center</p> <p>Removed 30 feet of damaged fence, removed 6 poles and broke up concrete. Took everything to dump site. Hauled coquina rock back to the fence area. Dug trenches and positioned rock with</p>		<p>COMPLETED 4-18</p> <p><u>WAITING ON FUNDING</u></p> <p>COMPLETED 3-17</p>	

Worksite/ Impact Area	Project	Disaster Related	Project Status	Position Types
	<p>pry bars to create rock wall. Removed sign from damaged fence and repositioned it on two posts and installed sign with posts at wall. Repaired 12 parking posts at headquarters shop yard.</p> <p>II.a Refuge Maintenance Center Repair/rebuild Fence at the entrance area.</p> <p>III. Moore Creek</p> <p>Project #1: C-20-A Located hurricane damaged trees and vegetation on C-20-A and damaged shorelines and culvert areas. Utilized loppers, chainsaws, and pole saws to hand cut damaged trees and vegetation so reconstruction work can be done on the levees and culverts. Certain areas pushed back the damaged vegetation and trees off the road. Cut viewing access areas in tree line and vegetation at damaged shorelines. Pushed cut material into the water. Replace damaged Culverts.</p> <p>Project #2: C-20 – A/Moore Creek East Located hurricane damaged trees and vegetation on C-20-A and damaged shorelines and culvert areas. Utilized loppers, chainsaws, and pole saws to hand cut damaged trees and vegetation so reconstruction work can be done on the levees and culverts. Certain areas pushed back the damaged vegetation and trees off the road. Cut viewing access areas in tree line and vegetation at damaged shorelines. Pushed cut material into the water. Replace Damaged Culverts.</p> <p>Project #3: C-15-D Located hurricane damaged trees and vegetation on C-15-D and damaged shorelines and culvert areas. Utilized loppers, chainsaws, and pole saws to hand cut damaged trees and vegetation for first 1/3 of project so reconstruction work can be done on the levees and culverts. Remaining 2/3's of project included the use of a track with Fecon head. Certain areas pushed back the damaged vegetation and trees off the road. Cut viewing access areas in tree line and vegetation at damaged shorelines. Pushed cut material into the water.</p> <p>Project #4: C-15-C Located hurricane damaged trees and vegetation on C-15-C and damaged shorelines and culvert areas. Utilized loppers, chainsaws, and pole saws to hand cut damaged trees and vegetation beyond the reach of the Fecon head for areas where reconstruction work can be done on the levees and culverts. Certain areas pushed back the damaged vegetation and trees off the road. Cut viewing access areas in tree line and vegetation at damaged shorelines. Pushed cut material into the water. Sprayed pepper plants with herbicide.</p> <p>Project #5: C-15-B Located hurricane damaged trees and vegetation on C-15-B and damaged culvert areas. Utilized track with Fecon head to cut damaged trees and vegetation around the culverts. Certain areas pushed back the damaged vegetation and trees off the road. Sprayed pepper plants with herbicide.</p>		<p>IN PROGRESS</p> <p>IN PROGRESS</p> <p>COMPLETED</p>	

Worksite/ Impact Area	Project	Disaster Related	Project Status	Position Types
	<p>IV. Biolab Road Biolab Road also acts as a levee for the mosquito lagoon and is a critical part of the county wide mosquito control program. The levee was breached in many areas along the 4 mile stretch of Biolab Road. We worked with the Wildlife Refuge Staff by providing the equipment and manpower to complete the 4 mille project.</p> <p>V. L & M Dike To date, the crew has finished 4.8 miles of the dike project. The project is utilizing 4 dump trucks, 1 loader, 1 excavator, a box blade tractor and back hoe. They have hauled in hundreds of loads of dirt, lime rock, rip rock and Large Coquina boulders. (the crew can haul between 20 and 40 loads of material per day depending on distance they are traveling)</p> <p>VI. East Gator Creek Dike Road. This project has run concurrent with L & M Dike because when the weather is bad this project can still function when raining. To date they have finished 1.5 miles and have hauled in around 60 loads of dirt and rock</p> <p>VII. Catfish Loop To date crew has hauled 184 loads of dirt and rock to repair 2.5 miles of Dike.</p> <p>VIII. Jack Davis Dike (T25A) Damage to the levee consists of erosion and undercutting of the bank in many sections of the 3 mile levee.</p> <p>IX. T-16 Dike The T-16 dike road offers protection to refuge impoundments from the east side of the Indian River. The entire South facing levee suffered massive erosion and breaching that need repair.</p> <p>X. Turn Basin The basin levee is within the NASA security area and is adjacent to infrastructure vital to NASA projects. Without the ability to access the road, fires have the potential to be a greater threat to NASA facilities.</p> <p>XI. Peacocks Pocket Dike -T-24 D . Work was started in the spring of 2017 but not completed. The road has been closed to the public since Hurricane Matthew severely damaged it. The Peacocks Pocket road offers protection to refuge impoundments from the east side of the Indian River. The Peacocks Pocket impoundment is the largest impoundment on the refuge and as the third most traveled road on the refuge.</p>		<p><u>WAITING ON FUNDING</u></p> <p>IN PROGRESS</p> <p>IN PROGRESS</p> <p>IN PROGRESS</p> <p><u>WAITING ON FUNDING</u></p> <p><u>WAITING ON FUNDING</u></p> <p><u>WAITING ON FUNDING</u></p> <p><u>WAITING ON FUNDING</u></p>	
7. City of Cocoa Beach: Road Sign Shop	<p>Project 1: Cocoa Beach Road Sign Project The City of Cocoa Beach located at the heart of Brevard County and the center of Hurricane Matthew, received very strong winds which had an effect on most all of the road signs in the City. It was estimated that over 3000 signs were damaged. As of February 28, 2018 the Restoration Crew had straightened 75 poles with signs, replaced 471 sign and poles, and replaced 88 poles and restored/refurbished 210 damaged signs for a total of 844 signs worked on.</p>	. The City of Cocoa Beach located at the heart of Brevard County and the center of Hurricane Matthew, received very strong winds which had an effect on most all of the road signs in the City. It was estimated that over 3000 signs were damaged.	IN PROGRESS	Restoration Service Supervisor Restoration Service Workers

Worksite/ Impact Area	Project	Disaster Related	Project Status	Position Types
8. City of Cape Canaveral:	<p align="center">City of Cape Canaveral</p> <p><u>Project #1: Banana River Park</u> The Restoration Crew removed debris from 3,300 yards of shore line and park area. 20 Trees straightened and braced, dead limbs removed. Debris was piled up and hauled away by city crews. <u>Project #2: Manatee and Public Facilities Fence project:</u> The high winds blew down a 1200 linear fence in Manatee Park. The City crews removed fence prior to our crew arriving to assist the City. Our restoration crew rebuilt the 1200 linear wooden fence, and move on to repair the Public Works Dept. fence protecting the waste water facility. <u>Project # 3: Cape Canaveral Ditch:</u> The Canaveral ditch is a main storm water drainage ditch moving storm water from the mid area of the City to the Banana River. Flooding and Wind knocked down most of the trees and shrubs along the drainage ditch which runs more than ½ mile. The restoration crew chipped and removed more than 55 down trees and other debris clogging up the ditch. The Storm Water Crew clean out over 200 storm water catch basins and culverts</p>	The City of Cape Canaveral is located on Beach side and received extremely high winds and water surges for the ocean and heavy rains. Both caused damage to trees, fencing, ditches and storm water catch basins.	COMPLETED	Restoration Service Supervisor Restoration Service Workers
9. Brevard County Mosquito Control District	<p>Summary and Overview</p> <p>Due to the vast amount of salt marshes that exist in Merritt Island, South Beaches and other areas of the county, the District relies on mosquito impoundments to control the salt marsh mosquito. Unlike fresh water mosquitoes, salt marsh mosquitoes lay their eggs in moist to dry soil just above the current water level and wait for rain, tidal fluctuations or other water rise events to submerge the eggs so they can hatch. A square inch of salt marsh soil has been known to hold over 20,000 mosquito eggs.</p> <p>It is important to control the flooding of the marsh impounds to stop the laying of eggs, which will control the mosquito population.</p> <p>Flooding the marshes provides an environmentally safe method to control mosquito populations.</p>	During the passage of Hurricane Matthew approximately 27,000 linear feet of mosquito impoundment dikes maintained and operated by Mosquito Control experienced significant damage due to elevated water levels and wave action in the Indian River Lagoon. Damages from Hurricane Matthew have made many of the impoundments inoperable and ineffective for the purposes of mosquito control, contributing to large outbreaks of mosquitoes.	<u>WAITING ON FUNDING</u>	
	<p>I. Central Brevard</p> <p>Project #1. Hall Rd. Impound</p> <p>Project #2. Little C-2 Impound</p> <p>Project #3. Jefferson Marsh Impound</p> <p>Project #4. Marsh Harbor Impound</p>		<u>WAITING ON FUNDING</u>	
	<p>II. South Brevard</p> <p>Project # 1. Crystal Lakes Impound</p> <p>Project # 2. North Grove Impound</p> <p>Project # 3. Honest Johns Impound</p> <p>Project # 4. Long Point Impound</p> <p>Project # 5. Campbell's cove Impound</p>		<u>WAITING ON FUNDING</u>	
10. Brevard County EEL's Program. Environmentally Endangered Lands	<p>Summary and Overview</p> <p>The Environmentally Endangered Lands (EEL) Program was established in 1990 to protect the natural habitats of Brevard County by acquiring environmentally sensitive lands for conservation, passive recreation, and environmental education. Presently EEL's has 22 Sanctuary's and other property County wide.</p>	EEL's Program staff have contacted CareerSource Brevard Hurricane staff requesting assistance for 2 projects needing immediate	<u>WAITING ON FUNDING</u>	

Worksite/ Impact Area	Project	Disaster Related	Project Status	Position Types
		attention and for assistance for several additional projects.		
	Project # 1. Kabboord Sanctuary; Clean debris from 2300 ft. of ditch Project # 2. Grant Flatwoods Sanctuary; Repair shoreline and culvert		<u>WAITING ON FUNDING</u>	

Attachment E:
Negotiated Indirect Cost Rate Agreement
(If applicable)

**NEGOTIATED INDIRECT COST RATE AGREEMENT (NICRA)
STATE DEPARTMENT/AGENCY**

DEPARTMENT/AGENCY: EIN: 36-4706134
State of Florida Department of Economic Opportunity (DEO)
Caldwell Building, 107 East Madison Street
Tallahassee, Florida 32399-4120

DATE: October 4, 2017
FILE REF: This replaces
the agreement dated
October 31, 2016

The indirect cost rate(s) contained herein are for use on grants and contracts with the Federal Government. 2 CFR Part 200, Subpart E applies subject to the limitations contained in Section II, A, below. The rate(s) were negotiated between the State of Florida, Department of Economic Opportunity (DEO) and the U. S. Department of Labor in accordance with the authority contained in 2 CFR Part 200, Appendix VII, D.1.

SECTION I: RATES

<u>TYPE</u>	<u>EFFECTIVE PERIOD</u>		<u>RATE*</u>	<u>LOCATION</u>	<u>APPLICABLE TO</u>
	<u>FROM</u>	<u>TO</u>			
Final	7/1/16	6/30/17	11.4965% (a)	All	UC
Final	7/1/16	6/30/17	.5394% (b)	All	HCP
Final	7/1/16	6/30/17	.2909% (b)	All	WIA
Final	7/1/16	6/30/17	.8095% (b)	All	WTS/FSET
Final	7/1/16	6/30/17	12.6448% (a)	All	OP
Provisional	7/1/17	6/30/19	11.6748% (a)	All	UC
Provisional	7/1/17	6/30/19	.6693% (b)	All	HCP
Provisional	7/1/17	6/30/19	.4401% (b)	All	WIA
Provisional	7/1/17	6/30/19	1.0025% (b)	All	WTS/FSET
Provisional	7/1/17	6/30/19	12.5843% (a)	All	OP

See the Special Remarks section for abbreviation explanations and additional information.

***BASE**

- (a) Total direct salaries and wages including all applicable fringe benefits.
- (b) Total direct salaries and wages including all applicable fringe benefits plus flow-through funding.

TREATMENT OF FRINGE BENEFITS: Fringe benefits are specifically identified to each employee and are charged individually as direct costs. The directly claimed fringe benefits are listed in the Special Remarks Section of this Agreement.

TREATMENT OF PAID ABSENCES: Vacation, holiday, sick leave pay and other paid absences are included in salaries and wages and are claimed on grants, contracts and other agreements as part of the normal cost for salaries and wages. Separate claims for the cost of these paid absences are not made.

SECTION II: GENERAL

- A. **LIMITATIONS:** Use of the rate(s) contained in the Agreement is subject to all statutory or administrative limitations and is applicable to a given Federal award or contract only to the extent that funds are available. Acceptance of the rate(s) agreed to herein is predicated upon the following conditions:
- (1) that no costs other than those incurred by the non-Federal entity or contractor were included in its indirect cost pool as finally accepted and that such incurred costs are legal obligations of the non-Federal entity and allowable under the governing cost principles,
 - (2) that the same costs that have been treated as indirect costs have not been claimed as direct costs,
 - (3) that similar types of costs have been accorded consistent treatment, and
 - (4) that the information provided by the non-Federal entity or contractor which was used as a basis for acceptance of the rate(s) agreed to herein is not subsequently found to be materially inaccurate by the Federal government. In such situations, the rate(s) may be subject to renegotiation at the discretion of the Federal government.
 - (5) The rates cited in this Agreement are subject to audit.
- B. **ACCOUNTING CHANGES:** This agreement is based on the accounting system purported by the non-Federal entity or contractor to be in effect during the Agreement period. Changes to the method of accounting for costs which affect the amount of reimbursement resulting from the use of this Agreement require prior approval of the Office of Cost Determination. Such changes include, but are not limited, changes in the charging of a particular type of cost from indirect to direct. Failure to obtain approval may result in cost disallowances.
- C. **NOTIFICATION TO FEDERAL AGENCIES:** A copy of this document is to be provided by the non-Federal entity or contractor to other Federal funding sources as a means of notifying them of the Agreement contained herein.
- D. **PROVISIONAL-FINAL RATES AND ADJUSTMENTS:** When seeking initial reimbursement of indirect costs using the provisional/rate methodology, provisional rates must be established within 90 days of receiving a Federal award (financial assistance, grants, cooperative agreements, and cost reimbursable contracts) requiring to account for actual costs incurred. The non-Federal entity or contractor must submit an indirect cost rate proposal within six (6) months after the end of their fiscal year to establish a final rate.

Once a final rate is negotiated, billings and charges to federal awards must be adjusted if the final rate varies from the provisional rate. If the final rate is greater than the provisional rate and there are no funds available to cover the additional indirect costs, the non-Federal entity or contractor may not recover all indirect costs. Conversely, if the final

rate is less than the provisional rate, the non-Federal entity or contractor will be required to reimburse the funding agency for the excess billings.

Non-Federal entities or contractors receiving a Federal cost reimbursable contract(s) - Must adhere with FAR 52.216-7(d)(2)(v), to settle final indirect cost rates typically on annual basis:

“The contractor shall update the billings on all contracts to reflect the final settled rates and update the schedule of cumulative direct and indirect costs claimed and billed, as required in paragraph (d)(2)(iii)(I) of this sections, within 60 days after settlement of final indirect cost rates.”

In addition, the contractor shall provide to the Contracting Officer the noted cumulative costs schedule within 60 days of the execution of this agreement.

If the non-Federal entity or contractor has completed performance under any of the contracts covered by this Agreement, a final invoice or voucher must be submitted no later than 120 days from the date on which this Agreement is executed, following guidance from FAR 52.216-7(d)(5) and FAR 52.216-7(h).

Non-Federal entities receiving Federal awards (financial assistance, grants, and cooperative agreements) – Note that even if Federal awards are administratively closed prior to the settlement of final indirect cost rates, non-Federal entities still must comply with the following 2 CFR Part 200 clauses stating, in part:

§200.344 Post-closeout adjustments and continuing responsibilities

- (a) The closeout of a Federal award does not affect any of the following:
- (1) The right of the Federal awarding agency or pass-through entity to disallow costs and recover funds on the basis of a later audit or other review. The Federal awarding agency or pass-through entity must make any cost disallowance determination and notify the non-Federal entity within the record retention period.
 - (2) The obligation of the non-Federal entity to return any funds due as a result of later refunds, corrections, or other transactions including final indirect cost rate adjustments.

§200.345 Collection of amounts due

- (a) Any funds paid to the non-Federal entity in excess of the amount to which the non-Federal entity is finally determined to be entitled under the terms of the Federal award constitute a debt to the Federal Government.

(b) Except where otherwise provided by statutes or regulations, the Federal awarding agency will charge interest on an overdue debt in accordance with the Federal Claims Collection Standards (31 CFR parts 900 through 999). The date from which interest is computed is not extended by litigation or the filing of any form of appeal.

E. SPECIAL REMARKS:

1. Indirect costs charged to Federal grants/contracts by means other than the rate(s) cited in the Agreement should be adjusted to the applicable rate cited herein and be applied to the appropriate base to identify the proper amount of indirect costs allocable to the program.
2. Contracts/grants providing for ceilings as to the indirect cost rates(s) or amount(s) which are indicated in Section I above, will be subject to the ceilings stipulated in the contract or grant agreements. The ceiling rate or the rate(s) cited in this Agreement, whichever is lower, will be used to determine the maximum allowable indirect cost on the contract or grant agreement.
3. The indirect cost pool consists of allowable, allocable expenses of the following:

Director's Office	Chief Financial Officer
General Counsel	Inspector General
Budget Management	Financial Management
Human Resources Management	General Services
Shared Costs	Information Technology Services
Terminal Leave	UC Benefits
Financial Monitoring & Accountability	
State-wide Cost Allocation Plan Costs	

4. Fringe benefits other than paid absences consist of the following:

Retirement	Social Security
Group Health Ins	Life Ins
Senior Mgt. Disab. Ins	Pre-Tax Benefits

5. Explanations of the abbreviations used in Section I, above, are as follows:

UC = Unemployment Compensation Programs
HCP = Housing & Community Programs
WIA = Workforce Investment Act Programs
WTS/FSET = Welfare Transition Programs & Food Stamp Employment and Training
OP = Other Programs (all agency programs not included in another rate entity)

6. The Florida Department of Economic Opportunity maintains and operates a number of state/federal-owned facilities acquired with various sources of federal and state funds. Maintenance and operating costs associated with these facilities are directly billed to users. Billing rates are designed to recover anticipated service costs on a breakeven basis.

Direct billings made in accordance with the agency's "Facilities Services Rate Plan" are hereby approved.

ACCEPTANCE

BY THE ORGANIZATION:

State of Florida
Department of Economic
Opportunity (DEO)
Caldwell Building – MSC 120
107 East Madison Street
Tallahassee, Florida 32399

(Grantee/Contractor)



(Signature)

Damon Steffens

(Name)

Chief Financial Officer

(Title)

10-13-17

(Date)

**BY THE COGNIZANT AGENCY
ON BEHALF OF THE
FEDERAL GOVERNMENT:**

U.S. DEPARTMENT OF LABOR
Office of Cost Determination
224 Westbridge Place
Mount Airy, NC 27030

(Government Agency)



(Signature)

for
Victor M. Lopez

(Name)

Director, Office of Cost Determination

(Title)

October 4, 2017

(Date)

Negotiated By: Damon L Tomchick
Telephone No.: 240-475-2786