



Department of Health and Human Services  
Administration for Children and Families

Notice of Award

Award # 2202FLLIEA

FAIN# 2202FLLIEA

Federal Award Date: October 29, 2021

General Terms and Conditions:

With the acceptance of this award, you agree to administer this grant in compliance with conditions set forth in the applicable Program instructions, terms and conditions, Departmental regulations, and OMB Circulars. The electronic Terms and Conditions that apply to this program can be found at: <https://www.acf.hhs.gov/grants/mandatory-formula-block-and-entitlement-grants>

Funds included in this award will be made available through the DHHS Payment Management System (PMS). Questions pertaining to payments should be directed to DHHS Division of Payment Management, Post Office Box 6021, Rockville, MD 20852; telephone 1-877-614-5533. Further, in accordance with Department of Treasury regulations 31 CFR Part 205, implementing the Cash Management Improvement Act, you agree to limit your request to draw Federal funds to the minimum amount needed and to time the request in accordance with the actual, immediate requirements in carrying out programs funded through this award. Failure to adhere to these requirements may cause the suspension of grant funds.

Consolidation of grant funds (by Territories, if applicable):

For Territories who have an approved consolidation plan, these funds are available for expenditures made in accordance with the plan under Title XX of the Social Security Act.

Reporting requirements:

Beginning in FY 2021, grantees will submit Federal Financial Reports (SF425) through the DHHS Payment Management System (PMS). Grantees will need to update their PMS access profile to include the ability to electronically access and upload their completed SF-425 reports in PMS. The Annual Federal Financial Report should be submitted into PMS no later than 90 days after the close of the budget period. The Final Federal Financial Report should be submitted into PMS no later than 90 days after the close of the project period. Grantees are encouraged to submit timely reports in PMS.

Please transmit a copy of this Notice of Award (NOA) to the office authorized to request payments under this award.

Changes in Key Staff:

Please report any changes in points of contact, addresses, phone numbers, e-mail addresses etc. to the Grants Management Specialist named on this NOA. This includes changes in Authorized Official (AO), Principal Investigator/Project Director (PI/PD) or Point of Contact (POC) to receive electronic award notifications.

**Remarks**

\* This field is intended to be included in the standardized Notice of Award and will be displayed in subsequent quarters.

For questions concerning programmatic aspects of this award, please contact Lauren Christopher, Director, Division of Energy Assistance, Office of Community Services, at [lauren.christopher@acf.hhs.gov](mailto:lauren.christopher@acf.hhs.gov). For questions concerning financial aspects of this award, please contact Christina Kirksey, Grants Management Specialist, at [Christina.Kirksey@acf.hhs.gov](mailto:Christina.Kirksey@acf.hhs.gov).