



Florida Job Growth Grant Fund Public Infrastructure Grant Proposal

Proposal Instructions: The Florida Job Growth Grant Fund Proposal (this document) must be completed by the governmental entity applying for the grant and signed by either the chief elected official, the administrator for the governmental entity or their designee. Please read the proposal carefully as some questions may require a separate narrative to be completed.

Governmental Entity Information

Name of Governmental Entity: Charlotte County Economic Development Office

Government Federal Employer Identification Number: ██████████

Contact Information:

Primary Contact Name: Lucienne Pears

Title: Director of the Charlotte County Economic Development Office

Mailing Address: 18501 Murdock Circle, Suite 302
Port Charlotte, FL 33948

Phone Number: 941-764-4941

Email: Lucienne.Pears@CharlotteCountyFL.Gov

Public Infrastructure Grant Eligibility

Pursuant to section 288.101, F.S., the Florida Job Growth Grant Fund was created to promote economic opportunity by improving public infrastructure and enhancing workforce training. Eligible governmental entities that wish to access this grant fund must submit public infrastructure proposals that:

- Promote economic recovery in specific regions of the state, economic diversification or economic enhancement in a targeted industry. (View Florida's [Targeted Industries here.](#))
- Are not for the exclusive benefit of any single company, corporation or business entity.
- Are for infrastructure that is owned by the public and is for public use or predominately benefits the public.



1. Program Requirements:

Each proposal must include the following information describing how the project satisfies eligibility requirements listed on page 1.

- A. Provide the title and a detailed description of the public infrastructure improvements.

Piper Road Extension and Infrastructure Improvements Project - Attached

- B. Is this infrastructure owned by the public?

Yes No

- C. Is this infrastructure for public use or does it predominately benefit the public?

Yes No

- D. Will the public infrastructure improvements be for the exclusive benefit of any single company, corporation or business entity?

Yes No

- E. Provide a detailed explanation of how the public infrastructure improvements will connect to a broader economic development vision for the community and benefit additional current or future businesses.

Attached

- F. Provide a detailed description of, and quantitative evidence demonstrating, how the proposed public infrastructure project will promote:
- Economic recovery in specific regions of the state;
 - Economic diversification; or
 - Economic enhancement of a Targeted Industry (View Florida's [Targeted Industries here.](#))
 - As part of this response, describe how the project will promote specific job growth. Include a description of the number of jobs that will be retained or created, the average wages of such jobs, and in which industry(ies) the jobs will be created using the North American Industry Classification System ([NAICS](#)) codes. Where applicable, you may list specific businesses that will retain or grow jobs or make capital investment.
 - Further, include the economic impact on the community, region, or state and the associated metrics used to measure the success of the proposed project.

Attached

If additional space is needed, attach a word document with your entire answer.



2. Additional Information:

A. Is this project an expansion of an existing infrastructure project?

Yes No

B. Provide the proposed commencement date and number of days required to complete construction of the public infrastructure project.

Attached

C. What is the location of the public infrastructure? (Provide the road number, if applicable.)

Attached

D. Who is responsible for maintenance and upkeep? (Indicate if more than one are applicable.)

Federal State County City Other_____

E. What permits are necessary for the public infrastructure project?

Attached

F. Detail whether required permits have been secured, and if not, detail the timeline for securing these permits. Additionally, if any required permits are local permits, will these permits be prioritized?

Attached

G. What is the future land use and zoning designation on the proposed site of the infrastructure improvements, and will the improvements conform to those uses?

Attached



H. Will an amendment to the local comprehensive plan or a development order be required on the site of the proposed project or on adjacent property to accommodate the infrastructure and potential current or future job creation opportunities? If yes, please detail the timeline.

Yes No

If additional space is needed, attach a word document with your entire answer.

I. Is the project ready to commence upon grant fund approval and contract execution? If no, please explain.

Yes No

If additional space is needed, attach a word document with your entire answer.

J. Does this project have a local match amount?

Yes No

If yes, please describe the entity providing the match and the amount.

If additional space is needed, attach a word document with your entire answer.

K. Provide any additional information or attachments to be considered for this proposal.

Attached - Maps



3. Program Budget

Estimated Costs and Sources of Funding: Include all applicable public infrastructure costs and other funding sources available to support the proposal.

A. Public Infrastructure Project Costs:

Construction	\$ 8,924,805.26		
Reconstruction	\$		
Design & Engineering	\$		
Land Acquisition	\$ 606,968.55		
Land Improvement	\$		
Other	\$	Please Specify:	<u>Road and Utility</u>
Total Project Costs	\$ 9,531,773.81		

B. Other Public Infrastructure Project Funding Sources:

City/County	\$ 8,281,773.81		
Private Sources	\$		
Other (grants, etc.)	\$	Please Specify:	<u>Road and Utility</u>
Total Other Funding	\$ 8,281,773.81		

Total Amount Requested \$ 1,250,000.00

Note: The total amount requested must equal the difference between the public infrastructure project costs in 3.A. and the other public infrastructure project funding sources in 3.B.

C. Provide a detailed budget narrative, including the timing and steps necessary to obtain the funding and any other pertinent budget-related information.

Attached



4. Approvals and Authority

- A. If the governmental entity is awarded grant funds based on this proposal, what approvals must be obtained before it can execute a grant agreement with the Florida Department of Economic Opportunity (e.g., approval of a board, commission or council)?

Attached

- B. If approval of a board, commission, council or other group is needed prior to execution of an agreement between the governmental entity and the Florida Department of Economic Opportunity:

- i. Provide the schedule of upcoming meetings for the group for a period of at least six months.

Attached

- ii. State whether that group can hold special meetings, and if so, upon how many days' notice.

Attached

- C. Attach evidence that the undersigned has all necessary authority to execute this proposal on behalf of the governmental entity. This evidence may take a variety of forms, including but not limited to: a delegation of authority, citation to relevant laws or codes, policy documents, etc.



I, the undersigned, do hereby certify that I have express authority to sign this proposal on behalf of the above-described governmental entity.

Name of Governmental Entity: Charlotte County Economic Development

Name and Title of Authorized Representative: Lucienne Pears, Economic Development Dir

Representative Signature: *Lucienne Pears*

Signature Date: 10.12.17

DEO
Florida Job Growth Grant Fund
Public Infrastructure Grant Proposal

1 A *Provide the title and a detailed description of the public infrastructure improvements.*

Title

This project is known as Piper Road Extension and Infrastructure Improvements Project

Description

The construction has been divided into two segments:

- 1) Piper Road-south
- 2) Piper Road-north

Both roadway segments have been funded by Charlotte County as a Capital Improvement Project, however the Piper Road-north segment did not include utility infrastructure.

The Piper Road-south roadway alignment (extends 2.2 miles from Jones Loop Road to Henry Street) was completed in October of 2012. Both the force main and water main for this segment were paid for by the City of Punta Gorda. Please note: There was no funding provided for fiber optics on this segment.

The Piper Road-north roadway alignment (will extend 1.2 miles from Henry Street to US 17) is permitted and was just contracted in August of 2017. Although the construction is commencing there is no funding available for the force main, water main, or fiber optics for this segment.

Therefore, this Public Infrastructure Grant application is proposed to help fund a portion of the Piper Road Extension and Infrastructure Improvements Project which includes the utility infrastructure: Sewer, water along Piper Road-north, and the fiber optics along the entire Piper Road from Jones Loop Road to US 17.

The sewer and water utilities to extend 1.2-miles (Piper Road-north) from Henry Street to US 17 will consist of 6,000' of 8" force main and a wastewater lift station with capacity of 450 GPM, 7,000' of a 12" water main with fire hydrant assemblies every 1000 ft., and 3.4 miles of fiber from Jones Loop Road to US 17.

1 B *Is this infrastructure owned by the public?*

Yes

1 C *Is this infrastructure for public use or does it predominately benefit the public?*

Yes

1 D *Will the public infrastructure improvements be for the exclusive benefit of any single company, corporation or business entity?*

No

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1 E The I-75 interchange provides State and regional access to US 17 (from the north) leading to Golf Course Boulevard. Golf Course Boulevard runs through a residential community into a school zone. It is also the current “gateway” entrance road which leads into the Punta Gorda Interstate Airport Park (i.e. Enterprise Charlotte Airport Park – ECAP) one of the region’s largest industrial parks. The Punta Gorda Interstate Airport Park is comprised of 4,380 total acres and serves target sector manufacturing businesses, regional warehousing / distribution operations, and hosts educational institutions including; Florida Southwestern College, and Western Michigan University – Punta Gorda.

The completed Piper Road-north roadway alignment will move the gateway entrance into an industrial zoned area eliminating the necessity for traffic to access the Punta Gorda Interstate Airport Park via Golf Course Boulevard. This new corridor will provide a direct connection to commercial properties via U.S. 17 and the I-75 corridor to Piper Road. At the same time, heavy trucks and excessive vehicle traffic will be removed from Golf Course Boulevard in the residential area.

The utility improvements along Piper Road will provide necessary infrastructure to allow this corridor an opportunity to open-up approximately 100 prime acres of industrial zoned property that would ideally accommodate an estimated 500,000 s.f. of tax base from a potential new industrial development, and provide about 1,400 new targeted jobs. Additionally, there is another undeveloped 48.91 acres along Piper Road, south of the prime acres to Henry Street. Ideally this acreage can also accommodate new industrial development with an estimated 320,000 s.f. of tax base and targeted jobs.

Please note:

- 1) This roadway is included within the MPO's Long-Range 2035 Master Plan and the Comprehensive Plan.
- 2) The Punta Gorda Airport has been designated by the State of Florida as an Emergency Response Airport for Southwest Florida.
- 3) This project is so critical to the provision of access to the airport, that the Florida Department of Transportation-Aviation Unit provided a grant for \$175,000 to help launch the Piper Road-south segment of the project.

1 F ***Provide a detailed description of, and quantitative evidence demonstrating, how the proposed public infrastructure project will promote:***

X Economic recovery in specific regions of the state;

X Economic diversification; or

X Economic enhancement of a Targeted Industry

The Piper Road extension and utility infrastructure improvements will support recovery and strengthen the growth into one of Charlotte County’s focus areas, the Punta Gorda Interstate Airport Park. This Piper Road corridor has remained undeveloped partly by the effects of Hurricane Charley in 2004, partly by the downturn of the economy in 2007, and currently by the lack of infrastructure availability.

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This project caters to the future industrial businesses that will offset the heavily populated retirement community of Charlotte County. The new roadway and infrastructure will be located at the foot of the gateway near U.S. 17, leading into one of Charlotte County's largest industrial parks, the Punta Gorda Airport, as well as into many existing private sector manufacturing and distribution hubs. This project encourages development for both new and existing businesses and promotes the opportunity for expansion primarily in the aviation sector, resulting in targeted economic growth.

2 A *Is this project an expansion of an existing infrastructure project?*

Yes, this project will complete the connection by extending the existing Piper Road-south from Jones Loop Road to its current northern terminus at Henry Street north to US 17.

2 B *Provide the proposed commencement date and number of days required to complete construction of the public infrastructure project.*

The current construction contract is for 540 calendar days. The Notice to Proceed was issued on August 14, 2017. As a result of Hurricane Irma on September 10, 2017, the County gave the Contractor an extra 12 calendar days to complete the project on or before February 17, 2019.

2 C *What is the location of the public infrastructure?*

Piper Road runs north to south. When completed, Piper Road will connect U.S. 17 to Jones Loop Road, just east of I-75 in Charlotte County.

2 D *Who is responsible for maintenance and upkeep?*

The utility improvements will be maintained by the City of Punta Gorda

2 E *What permits are necessary for the public infrastructure project?*

DEP Construction permits for water and wastewater facilities.

2 F *Detail whether required permits have been secured, and if not, detail the timeline for securing these permits. Additionally, if any required permits are local permits, will these permits be prioritized?*

The force main permit has not been issued. If the grant is awarded, a water main design and permit will be secured within a 4-5 month period. Fast track permitting will be exercised.

2 G *What is the future land use and zoning designation on the proposed site of the infrastructure improvements, and will the improvements conform to those uses?*

ECAP Zoning – mostly industrial and commercial uses

2 H *Will an amendment to the local comprehensive plan or a development order be required on the site of the proposed project or on adjacent property to accommodate the infrastructure and potential current or future job creation opportunities? If yes, please detail the timeline.*

NO

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2 I *Is the project ready to commence upon grant fund approval and contract execution? If no, please explain.*

Yes. The construction of the roadway is underway. If the grant is awarded, the County may be able to change order the work into the current contract. If not, the County/City would select a consultant to design the improvements and then bid the work as soon as the plans are completed and permitted.

2 J *Does this project have a local match amount?*

Yes. Charlotte County is contributing to the roadway construction portion of this project in the amount of \$7,674,805.26, and \$606,968.55 for the purchase of right-of-way and easement costs. There will be an estimated 500 in-kind hours donated to the project over site between county and city office staff.

2 K *Provide any additional information or attachments to be considered for this proposal.*

Maps

Estimated Costs and Sources of Funding: Include all applicable public infrastructure costs and other funding sources available to support the proposal. Public Infrastructure Project Costs.

(See application table)

3 A *Total Project Costs* = 9,531,773.81
3 B *Total Other Funding* = 8,281,773.81
Total Amount Requested = 1,250,000.00

3 C *Provide a detailed budget narrative, including the timing and steps necessary to obtain the funding and any other pertinent budget-related information.*

Project cost amount includes: Right-of-way and easements, engineering and constructions costs of four 12' travel lanes, a 4' shoulder/ bike lane, a 27½' median, an 8' sidewalk along the east side, LED street lighting, a new traffic signal at the US 17 intersection, and communication and lighting conduits.

Project funding of the Piper Road-north roadway segment has been provided by Charlotte County as a Capital Improvement Project in the amount of \$8,281,773.81.

Project amount requested includes: Sewer and water utilities to extend 1.2-miles (Piper Road-north) from Henry Street to US 17 consisting of 6,000' of 8" force main and a wastewater lift station with capacity of 450 GPM., 7,000' of a 12" water main with fire hydrant assemblies every 1000 ft., and 3.4 miles of fiber from Jones Loop Road to US 17.

4 A *Approvals and Authority*

Approval will be through Charlotte County Government, Board of County Commissioners.

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Florida Job Growth Grant Fund
Public Infrastructure Grant Proposal

4 B *If approval of a board, commission, council or other group is needed prior to execution of an agreement between the governmental entity and the Florida Department of Economic Opportunity:*

i. Provide the schedule of upcoming meetings for the group for a period of at least six months.

Attached: Commission Meeting Schedule

ii. State whether that group can hold special meetings, and if so, upon how many days' notice.

Approximately 30 days

4 C *Attach evidence that the undersigned has all necessary authority to execute this proposal on behalf of the governmental entity. This evidence may take a variety of forms, including but not limited to: a delegation of authority, citation to relevant laws or codes, policy documents, etc.*

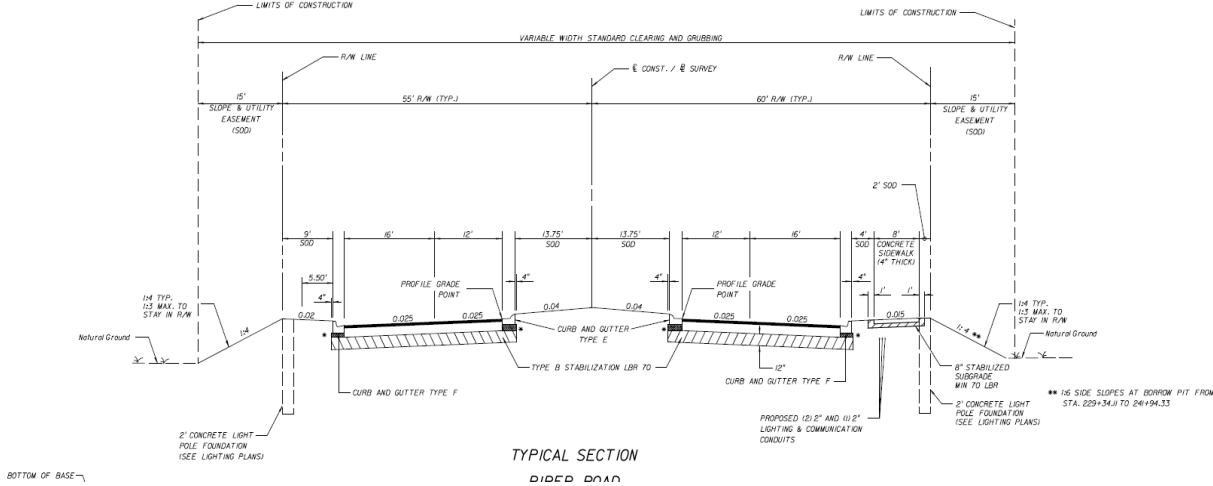
Attached: Pre-Grant Application Risk Assessment Form

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Florida Job Growth Grant Fund

Public Infrastructure Grant Proposal

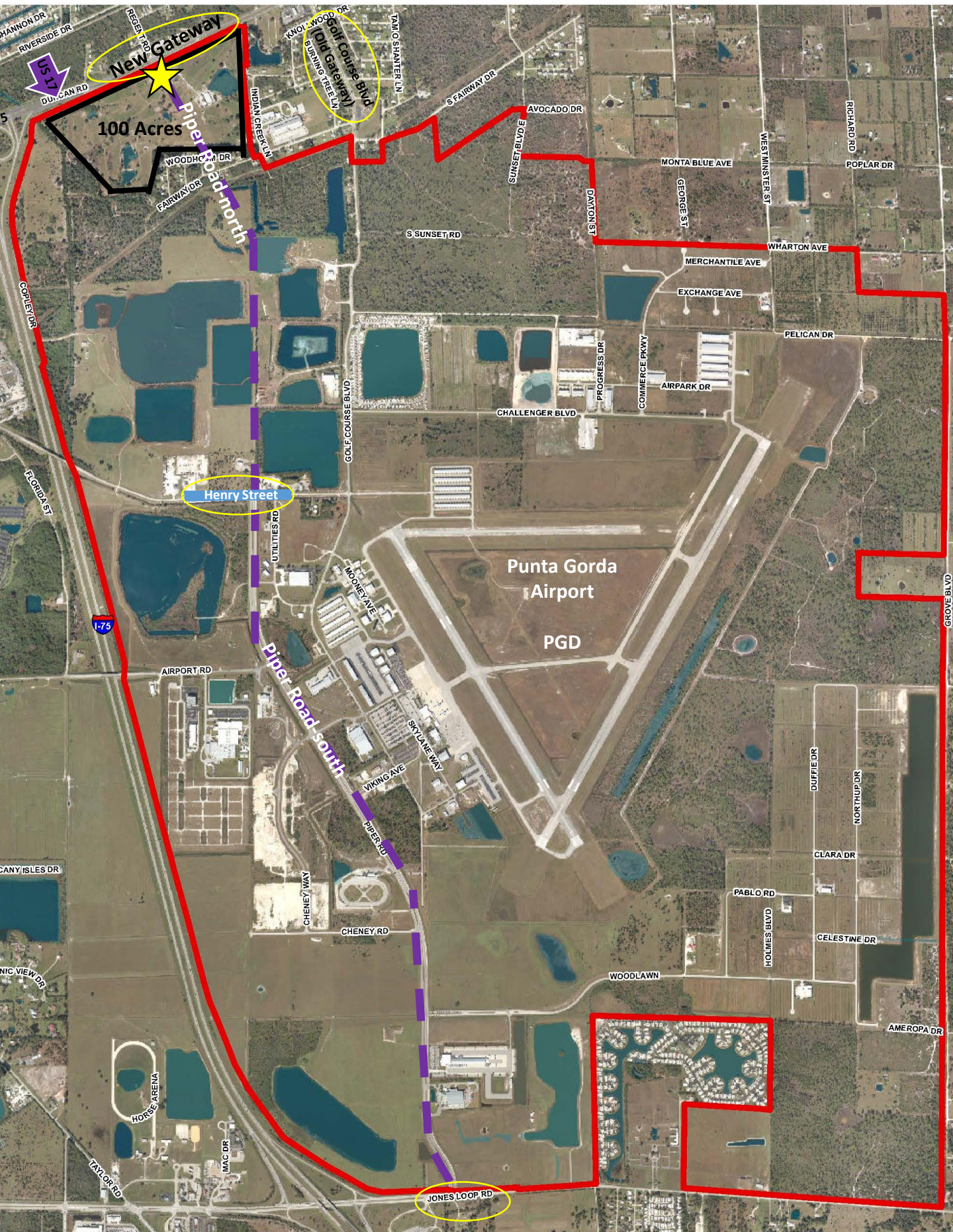
Map: Roadway Construction





CHARLOTTE COUNTY

Enterprise Charlotte Airport Park (ECAP)- 2014 Aerial



Stateplane Projection
 Datum: NAD83
 Units: Feet
 Source: Community Development
 and Department of Revenue (aerial)
 Metadata available upon request

 Enterprise Charlotte Airport Park Boundary



(Not To Scale)

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2017 BCC Meetings Schedule

BCC Meetings are held the 2nd and 4th Tuesday of every month at 9:00 am in the Commission Chambers Room 119

Pre Agenda Meetings are held the Thursday prior to the BCC meeting at 1:30 pm in Room B106 unless noted.

<u>DEPARTMENTAL ITEMS</u> <u>WORKFLOW SUBMITTED IN</u> <u>NOVUS COMPLETE & ITEMS</u> <u>APPROVED BY DEPARTMENT</u> <u>DIRECTOR</u> <u>BY 4:50 P.M.</u>	<u>ALL</u> <u>APPROVALS</u> <u>COMPLETED</u> 1 WEEK PRIOR TO PRE AGENDA	<u>NOVUS AGENDA</u> <u>POSTED TO WEB</u> <u>AVAILABLE</u> <u>TO BOARD AND</u> <u>PUBLIC ONE WEEK</u> <u>PRIOR TO MEETING</u>	<u>PRE AGENDA</u> <u>DATES</u> <u>Room B-106, 1:30 PM</u>	<u>MEETING</u> <u>DATES</u> <u>Room 119, 9:00 AM</u>
Tuesday, December 20	Thursday, December 29	Tuesday, January 03	Thursday, January 05	Tuesday, January 10
Tuesday, January 03	Thursday, January 12	Tuesday, January 17	Thursday, January 19	Tuesday, January 24
Tuesday, January 24	Thursday, February 02	Tuesday, February 07	Monday, February 13	Tuesday, February 14
Tuesday, February 07	Thursday, February 16	Tuesday, February 21	Thursday, February 23	Tuesday, February 28
Tuesday, February 21	Thursday, March 02	Tuesday, March 07	Thursday, March 09	Tuesday, March 14
Tuesday, March 07	Thursday, March 16	Tuesday, March 21	Monday, March 27	Tuesday, March 28
Tuesday, March 21	Thursday, March 30	Tuesday, April 04	Monday, April 10	Tuesday, April 11
Tuesday, April 04	Thursday, April 13	Tuesday, April 18	Thursday, April 20	Tuesday, April 25
Tuesday, April 18	Thursday, April 27	Tuesday, May 02	Thursday, May 04	Tuesday, May 09
Tuesday, May 02	Thursday, May 11	Tuesday, May 16	Thursday, May 18	Tuesday, May 23
Tuesday, May 23	Thursday, June 01	Tuesday, June 06	Thursday, June 08	Tuesday, June 13
Tuesday, June 06	Thursday, June 15	Tuesday, June 20	Thursday, June 22	Tuesday, June 27
Tuesday, June 20	Thursday, June 29	Tuesday, July 04	Thursday, July 06	Tuesday, July 11

2017 BCC Meetings Schedule

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<u>DEPARTMENTAL ITEMS WORKFLOW SUBMITTED IN NOVUS COMPLETE & ITEMS APPROVED BY DEPARTMENT DIRECTOR BY 4:50 P.M.</u>	<u>ALL APPROVALS COMPLETED</u> 1 WEEK PRIOR TO PRE AGENDA	<u>NOVUS AGENDA POSTED TO WEB AVAILABLE TO BOARD AND PUBLIC ONE WEEK PRIOR TO MEETING</u>	<u>PRE AGENDA DATES</u> <u>Room B-106, 1:30 PM</u>	<u>MEETING DATES</u> <u>Room 119, 9:00 AM</u>
Tuesday, July 04	Thursday, July 13	Tuesday, July 18	Thursday, July 20	Tuesday, July 25
Tuesday, July 18	Thursday, July 27	Tuesday, August 01	Thursday, August 03	Tuesday, August 08
Tuesday, August 01	Thursday, August 10	Tuesday, August 15	Thursday, August 17	Tuesday, August 22
Tuesday, August 22	Thursday, August 31	Tuesday, September 05	Thursday, September 07	Tuesday, September 12
Tuesday, September 05	Thursday, September 14	Tuesday, September 19	Thursday, September 21	Tuesday, September 26
Tuesday, September 19	Thursday, September 28	Tuesday, October 03	Thursday, October 05	Tuesday, October 10
Tuesday, October 03	Thursday, October 12	Tuesday, October 17	Thursday, October 19	Tuesday, October 24
Tuesday, October 24	Thursday, November 02	Tuesday, November 07	Thursday, November 09	Tuesday, November 14
Tuesday, November 07	Thursday, November 16	Tuesday, November 21	Monday, November 27	Tuesday, November 28
Tuesday, November 21	Thursday, November 30	Tuesday, December 05	Thursday, December 07	Tuesday, December 12
Tuesday, December 05	Thursday, December 14	Tuesday, December 19	Thursday, December 21	Tuesday, December 26



Charlotte County
Grant Pre-Application Risk Assessment Form

Application Deadline to Agency: N/A	Date: 10-11-17
Contact for Application: Lucienne Pears	Department: Charlotte County EDO
Title: Director	Phone Number: 941-764-4945

List staff that will be assigned to work with grant if awarded:

Grant Coordinator: Kay Tracy	Fiscal Contact: TBD (Pam Kirchner)
Title: Redevelopment Coordinator	Title: Financial Manager
Department: EDO	Department: Fiscal

Funding and Programmatic Analysis:

Grant Program Name: DEO / Public Infrastructure Grant Proposal	
General Purpose of Grant: Piper Road Extension and Infrastructure Improvements Project - Utilities	
Awarding Agency: DEO	Federal pass-through? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If YES, identify federal source:
Amount of grant funding: \$1,250,000	Multi-year: Year 1 <input checked="" type="checkbox"/> Year 2 <input type="checkbox"/> Year 3 <input type="checkbox"/>
Proposed award period of performance (m/d/yy): FROM 2017 THROUGH 2018	
Special Requirements or Conditions: (i.e. legal requirements, prohibitions, etc.) NONE	
Where will funds be budgeted? <input type="checkbox"/> Capital <input checked="" type="checkbox"/> Operating	
Cost share/match requirements? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, amount or percentage: 0%
Identify type and source(s) of cost share/match (i.e. cash, in-kind, donation, other) Type and Source(s): Charlotte County Economic Development Office / in-kind staff time Charlotte County Public Works / in-kind staff time, Charlotte County Utilities / in-kind and staff time, City of Punta Gorda / in-kind staff time.	

Reporting Frequency	Programmatic: X	Financial:
Estimated staff time required for application and during grant period:	Programmatic: 500 hrs	Financial:
List job title(s) and quantity	Redvlp Coord, PGU & CCPW-Engrs	

Has the County received this grant before? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, number of years:
If yes, list any changes in reporting or program requirements:	

Will this grant project be part of an existing or new Capital Improvement Project? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, CIP Project Name: Piper Road North / Enterprise Charlotte Airport Park
Describe any program income considerations: The Grant will help fund a portion of the Piper Road Extension and Infrastructure Improvements Project which includes the utility infrastructure; sewer, water along Piper Road-north, and the fiber optics along the entire Piper Road from Jones Loop Road to US 17.



**Charlotte County
Grant Pre-Application Risk Assessment Form**

Does application involve purchasing land, facilities, or equipment individually valued over \$5,000? Yes No
List:

List any future costs related to grant project including maintenance, on-going contractual costs, replacement costs, or any other operating costs.

Estimated annual recurring costs: \$0

Does grant fund any staff positions? Yes No If yes, list position(s) and quantity:

Are administrative fees allowed? Yes No If yes, maximum allowed:

Are indirect costs allowed? Yes No

If yes, County has elected to use the de minimis indirect cost rate of 10% for federal grant awards.

List any restrictions: N/A

Amount of administrative fees or indirect costs included in this grant proposal: NONE

Does application involve County being a pass-through entity to a subrecipient(s)? Yes No

Describe staff knowledge (or planned training) on programmatic requirements, and any applicable subrecipient monitoring for the grant:

With this funding Public Works will be paid to build the utility infrastructure and then turn it over to the City of Punta Gorda.

Does grant project require partner agency participation (MOU)? Yes No

Describe how the grant aligns with the strategic priorities of the County:

This roadway is included within the MPO's Long-Range 2035 Master Plan and the Comprehensive Plan.

Describe how the grant aligns with the Department's mission and goals:

The grant aligns with the department's mission and goals through the facilitation of job creation, business recruitment and the development focus of the ECAP.

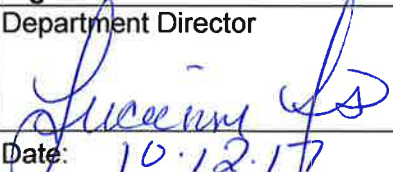
Document the need for this project/service. Is there possible duplicative services are already in the community?

There is no duplication of this kind in Charlotte County.

Describe the sustainability/program continuation after grant period ends:

This project caters to the future businesses that will be at the foot of the gateway near U.S. 17, leading into one of Charlotte County's largest industrial parks, the Punta Gorda Airport, as well as into many existing private sector manufacturing and distribution hubs. This project encourages development for both new and existing businesses and promotes the opportunity for expansion primarily in the aviation sector, resulting in targeted economic growth.

Signatures for Review:

Department Director 	Fiscal Services	Grant Compliance
Date: 10.12.17	Date:	Date: